

HSCC (INDIA) LIMITED
(A Government of India Enterprises)
E-6(A), Sector-1, Noida (U.P)-201301

TENDER

FOR

**Providing Photocopy services including Plotting,
Lamination, Binding, etc. in HSCC Corporate Office
located at Plot No. E-6(A), Sector-I, Noida, U.P.-201301”**

Tender No: - HSCC/HO/PHOTOCOPY/2011

Volume - II

○ **Price Schedule**

October -2011



HSCC (INDIA) LTD.
(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)
E-6(A), sector-1, NOIDA(U.P) 201301 (India)

Phone: 0120-2542436-40

Fax: 0120-2542447

Tender No. NIT/HSCC/HRM/11/Photocopy

Dated:

**PROFORMA FOR SUBMITTING QUOTATION FOR
RATE CONTRACT FOR PHOTOCOPY, PLOTTING, LAMINATION, BINDING, etc.**

1. Name ,Address,Telephone, Fax,
Cellphone number of the Operator:
(The names of the contact person may please be indicated)

Photocopy, Plotting, Lamination, Binding, etc work

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
1	Photocopy	Black & White	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
		-do-	A4 Transparency	Per sheet		
		-do-	Full Scape	Per sheet		
		Coloured *	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
		-do-	A4 Transparency	Per sheet		
		-do-	Full Scape	Per sheet		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
		-do-	A0 Glossy	Per sheet		
		-do-	A1 Glossy	Per sheet		
		-do-	A2 Glossy	Per sheet		
		-do-	A3 Glossy	Per sheet		
		-do-	A4 Glossy	Per sheet		
		-do-	Reduction/Enlargement	Per sheet		
2	Blue/Amonia Print	Blue/Amonia Print	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
3	Digital Plotting	Black & White on Paper	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
		Black & White on Tracing	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
		Colour on paper	A0 (Two Colour)	Per sheet		
		-do-	A0 (Normal)	Per sheet		
		-do-	A0 (Non-Field)	Per sheet		
		-do-	A0 (Field/Image on glossy)	Per sheet		
		-do-	A1 (Two Colour)	Per sheet		
		-do-	A1 (Normal)	Per sheet		
		-do-	A1 (Non-Field)	Per sheet		
		-do-	A1 (Field/Image on glossy)	Per sheet		
		-do-	A2 (Two Colour)	Per sheet		
		-do-	A2 (Normal)	Per sheet		
		-do-	A2 (Non-Field)	Per sheet		
		-do-	A2 (Field/Image on glossy)	Per sheet		
4	Binding	Hard	A0 (Upto 50 drawings)	Per Unit		
		-do-	A0 for every additional 50 drawings	Per Unit		
		-do-	A1 (Upto 50 drawings)	Per Unit		
		-do-	A1 for every additional 50 drawings	Per Unit		
		-do-	A2 (Upto 50 drawings)	Per Unit		
		-do-	A2 for every additional 50 drawings	Per Unit		
		-do-	A4 upto 100 pages	Per unit		
		-do-	A4 upto 150 pages	Per unit		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
		-do-	A4 upto 200 pages	Per unit		
		-do-	A4 for every additional 50 pages	Per unit		
		Spiral/Spico	A4 upto 100 pages	Per unit		
		-do-	A4 upto 150 pages	Per unit		
		-do-	A4 upto 200 pages	Per unit		
		-do-	A4 for every additional 50 pages	Per unit		
		Thermal	A4 4mm 24 pages	Per unit		
		-do-	A4 6mm 36 pages	Per unit		
		-do-	A4 8mm 48 pages	Per unit		
		-do-	A4 10mm 60 pages	Per unit		
		-do-	A4 12mm 72 pages	Per unit		
		-do-	A4 for every additional 12 pages	Per unit		
		Wiro	A3 6.4 mm 20 pages	Per unit		
		-do-	A3 7.9 mm 30 pages	Per unit		
		-do-	A3 9.5 mm 40 pages	Per unit		
		-do-	A3 11.1 mm 50 pages	Per unit		
		-do-	A3 12.7 mm 60 pages	Per unit		
		-do-	A3 for every additional 10 pages	Per unit		
		-do-	A4 6.4 mm 20 pages	Per unit		
		-do-	A4 7.9 mm 30 pages	Per unit		
		-do-	A4 9.5 mm 40 pages	Per unit		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
		-do-	A4 11.1 mm 50 pages	Per unit		
		-do-	A4 12.7 mm 60 pages	Per unit		
		-do-	A4 for every additional 10 pages	Per unit		
		Star	A0	Per unit		
		-do-	A1	Per unit		
		-do-	A2	Per unit		
		-do-	A3	Per unit		
		-do-	A4	Per unit		
		Rexin	A4 100 Pages	Per unit		
		-do-	A4 150 Pages	Per unit		
		-do-	A4 200 Pages	Per unit		
		-do-	A4 250 Pages	Per unit		
		-do-	A4 300 Pages	Per unit		
		-do-	A4 350 Pages	Per unit		
		-do-	A4 for every additional 50 pages	Per unit		
		-do-	A4 100 Pages (Block Set. & Leaf print)	Per unit		
		-do-	A4 150 Pages (Block Set. & Leaf print)	Per unit		
		-do-	A4 200 Pages (Block Set. & Leaf print)	Per unit		
		-do-	A4 250 Pages (Block Set. & Leaf print)	Per unit		
		-do-	A4 300 Pages (Block Set. & Leaf print)	Per unit		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
		-do-	A4 350 Pages (Block Set. & Leaf print)	Per unit		
		-do-	A4 for every additional 50 pages	Per unit		
		Cover (Art Card/Hard Sheet)	A3	Per sheet		
		-do-	A4	Per sheet		
		Clothe Mounting	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
5	Digital Scanning	Black & White	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
		Coloured	A0	Per sheet		
		-do-	A1	Per sheet		
		-do-	A2	Per sheet		
		-do-	A3	Per sheet		
		-do-	A4	Per sheet		
6	Printout	Coloured	A3 (Normal 75 GSM Paper)	Per sheet		
		-do-	A3 (100 GSM Paper)	Per sheet		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
		-do-	A3 (170 GSM glossy Paper)	Per sheet		
		-do-	A3 (250 GSM glossy Paper)	Per sheet		
		-do-	A4 (Normal 75 GSM Paper)	Per sheet		
		-do-	A4 (100 GSM Paper)	Per sheet		
		-do-	A4 (170 GSM glossy Paper)	Per sheet		
		-do-	A4 (250 GSM glossy Paper)	Per sheet		
7	Lamination	Hot	Per Sq. Inch	Per unit		
		Cold	Per Sq. Inch	Per unit		
		Board	1 mm Sun Board	Per unit		
		-do-	3 mm Sun Board	Per unit		
		-do-	5 mm Sun Board	Per unit		
		-do-	6 mm Wood Board	Per unit		
		-do-	8 mm Wood Board	Per unit		
8	Conversion into Soft Copy	Hindi Text	Running Text in A4	Per sheet		
		English Text	Running Text in A4	Per sheet		
9	Reduction		A0-A1	Per sheet		
			A0-A2	Per sheet		
			A0-A3	Per sheet		
			A0-A4	Per sheet		
			A1-A2	Per sheet		

SN	Category	Type	Size	For	Rate in Figures	Rate in Words
			A1-A3	Per sheet		
			A1-A4	Per sheet		
			A2-A3	Per sheet		
			A2-A4	Per sheet		

* Only footprint, header or footer or HSCC or any other logo on top & Bottom in colour will be treated as Black & White photocopy

TERMS AND CONDITIONS:

1. Above quoted rates are inclusive of all applicable taxes(excluding, service tax) and any other costs due to maintenance of photocopying machines, toner, consumables, spare parts, photocopying paper, operators salary, collection/Delivery charges etc., collection & delivery to HSCC.
2. Rates quoted shall be valid throughout the contractual period for photocopying job services required by HSCC. The rates quoted shall be fixed for a period of one year from the date of commencement of the contract and revision of rates will not be considered under any circumstances. The rates can be mutually agreed with upward/downward/no revision in whole or parts for further period after expiry of the initial one year period.
3. There should be no cutting / overwriting in the challans. Challans to be made in triplicate and counter signed by our authorized official. The original copy of the challans should be submitted along with the bill.
4. HSCC reserves the right to accept or reject any or all tenders.

WE HEREBY CONFIRM THAT OUR COMMERCIAL BID SHALL REMAIN VALID FOR A PERIOD OF ONE HUNDRED EIGHTY DAYS FROM THE DATE OF OPENING OF COMMERCIAL BID.

Signature of the firm:
Name
Address
Telephone No.
Date:
Seal of the firm