MINISTRY OF HEALTH & FAMILY WELFARE (GOVT. OF INDIA)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI

Tender

for

Supply, Installation, Testing & Commissioning of Medical Gas Manifold System along with Buy-Back of existing manifold gas pipeline as on where is basis of CT-2 CCU at All India Institute of Medical Sciences, New Delhi.

VOLUME – I

PREQUALIFICATION DOCUMENT

September 2013



(Consultants & Engineers for Mega Hospitals & Laboratories) E - 6 (A), Sector - I, NOIDA (U.P.) - 201 301 (INDIA)

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Tender No. HSCC/PG-II/AIIMS-CCU/MGMS/2013

ALL INSTITUTE OF MEDICAL SCIENCES Ministry of Health & Family Welfare GOVERNMENT OF INDIA

Tender No: HSCC/PG-II/AIIMS-CCU/MGMS/2013

Date: 06.09.2013 tute of Medical Sciences, New Delhi, from the

Bids are invited on behalf of Director, All I	ndia Institute of	of Medical	Sciences,	New Delhi,	from the
eligible Suppliers/contractors for the following	ng works:				

SI.	Name of Work	Estimated	Bid Security	Cost of	Period of
No.		Cost (Rs.)	(Rs).	document (Rs.)	Completion
1	Supply Installation Testing &	141.33 lakhs	2.83 lakhs	3000.00	2 Months
	Commissioning of Medical Gas	(Excluding			
	Manifold System along with	buy back &			
	Buy Back of existing manifold	cost of CMC)			
	gas pipeline as on where is				
	basis at CT-2 CCU ,All India				
	Institute of Medical Sciences,				
	New Delhi.				

1. Eligibility Criteria:

- (a) Average annual financial turnover during the last three years [2009-2010, 2010-2011 & 2011-2012] of 30% of estimated cost.
- (b) The experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following: -
 - Three similar completed works each costing not less than the amount equal to 40% of estimated cost.
 - ii) Two similar completed works each costing not less than the amount equal to 60% of estimated cost.
 - iii) One similar completed work costing not less than the amount equal to 80% of estimated cost.
- (c) Minimum solvency certificate from banker for 40% of estimated cost.
 - (d) Profit / loss: The Company should have positive Net Worth and should not have incurred any loss in more than two years in last Five years ending 31st March 2012 duly certified by the Chartered Account.
- 2. Applicants may obtain the tender documents on any working day between 10.00 AM and 4.00 PM from 09.09.2013 to 26.09.2013 on written request from HSCC corporate office situated at Plot no. E-6(A), Sector-1, Noida, UP-201301 against a non refundable fee as specified above for above stated works separately payable in cash or in the form of Demand Draft/ Banker's Cheque in favour of HSCC (INDIA) Limited from any nationalized bank/ scheduled bank payable at NOIDA / DELHI. The applicant may collect the documents in person with authorization letter or on request, HSCC will promptly dispatch the document by courier on payment of an extra amount of Rs. 500/- over & above the said document fee as indicated above, but under no circumstances HSCC will be held responsible for late delivery or loss of the documents so mailed. The tender shall be rejected in case no proof of Bid Document fee is found along with the tender document.
- 3. Pre-bid meeting shall be held on 16.09.2013 at 15.00 hrs at HSCC (India) Ltd, Sector-I, Noida-201301.
- 4. Tender complete in all respect must be submitted in sealed envelopes, which must be either delivered by hand or by registered mailed to HSCC Corporate Office so as to reach not later than 15.00 hours on 27.09.2013. (Under no circumstances HSCC will be held responsible for late delivery or loss of the documents so mailed). Technical bid shall be opened on the same day at 15.30 hours.
- AIIMSI/HSCC reserves the right to accept or reject any/all bids without assigning any reason.
- 6. Copy of tender document can be **downloaded** from HSCC web site <u>www.hsccltd.co.in</u> or <u>www.eprocure.gov.in</u>. In case of downloading of tender document from website, the applicants must attach Demand Draft/ Banker's Cheque to be issued in favour of **HSCC** (INDIA) Limited from any nationalized bank/ scheduled bank payable at NOIDA / DELHI along with Bid Security in Envelop-1 towards cost of Bidding document. Prospective bidders are advised to regularly scan through HSCC website as corrigendum/amendments etc. if any will be notified on the company's website and separate advertisement will not be made for this.

CGM (D&E & Projects)

INSTRUCTION TO APPLICANTS

PROJECT NAME : Supply, Installation, Testing & Commissioning of

Medical Gas Manifold System along with buy back of existing manifold gas pipeline as on

where is basis at CCU-AIIMS, New Delhi

EMPLOYER/ : All India Institute of Medical Sciences, New Delhi

PRINCIPAL EMPLOYER

1. Scope of Bid:

1.1 All India Institute of Medical Sciences (AIIMS), New Delhi through HSCC (I) Ltd. (the Consultant) invites tender for the above work detailed as under:

1.2 Brief Details:

ESTIMATED COST : Rs.141.33 Lakhs (Excluding cost of Buy

Back & CMC)

COMPLETION PERIOD : 2(Two) months from the date of

Placement of order.

1.3 Tendering is open to all the agencies / firms having sound background and specialization in carrying out similar works.

2.0 PRE-QUALIFICATION CRITERIA:

- 2.1 Pre-Qualification will be based on meeting all the minimum criteria for prequalification and other qualification criteria regarding the Applicant's work experience, personnel and equipment capabilities and financial position as demonstrated by the Applicant's responses in the forms attached to the Letter of Application.
- 2.2 The Applicant should meet the following minimum criteria for Pre-Qualification:
 - (i) Average annual financial turnover during the last three consecutive financial years [2009-2010, 2010-2011, 2011-2012] should be at least 30% of the estimated cost.
 - (ii) Experience of having successfully completed similar work during last 7 years ending last day of month previous to the one in which tenders are invited should be either of the following:

Three similar* completed works costing not less than the amount equal to 40% of the estimated cost.

or

Two similar* completed works costing not less than the amount equal to 60% of the estimated cost.

or

of the estimated cost.

*Similar nature of works means successful completion of supply, Installation and commissioning of Medical Gas Manifold System.

One completed work of any nature (either part of 2.2(ii) or separate one) costing not less than the amount equal to 40% of the estimated cost with some Central/State Government organization/Central Autonomous body/Central Public Sector Undertaking. The Certificate should not be more than six months old.

A Certificate from client for completion of work(s) must be submitted along with application. Own works/ Certification of agencies shall not be considered for prequalification.

- (iii) A solvency certificate from Applicant's bank (Nationalized/ Scheduled) that Applicant is solvent for the sum of 40% of the estimated cost. The certificate should not be more than one year old.
- (iv) The Company should have positive Net Worth and should not have incurred loss in more than Two years in last Five years ending 31st March 2012 duly certified by the Chartered Account.

3.0 PERSONNEL, EQUIPMENT AND FINANCIAL CAPABILITIES

- 3.1 **Personnel Capabilities**: The firm should have suitable qualified and experienced personnel for the successful completion of the works. List of employees and biodata of key officials shall be submitted stating clearly how these would be involved in this work. (Fill enclosed ANNEXURE I).
- 3.2 **Equipment Capabilities**: The Applicant should submit the list of equipments for successful completion of project. (Fill enclosed ANNEXURE -II).
- 3.3 **Financial Capabilities**: The Audited Balance Sheets for the last five financial years (2007-2008, 2008-2009, 2009-2010,2010-2011 & 2011-12) should be submitted and must demonstrate the soundness of the Applicant's financial position showing positive net worth and net profit see ANNEXURE-III). Where necessary, the Consultant (HSCC) on behalf of Employer will make inquiries with the Applicant's bankers (Applicant to fill enclosed ANNEXURE-III).

4.0 EXPERIENCE OF EXECUTING OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

The applicant shall submit information about their past experience in executing projects of similar nature and complexity with information about magnitude of the Projects, Type of Projects, Completion Certificate from Client, Time Overrun if any, Cost over run if any, (Fill enclosed ANNEXURE-IV).

5.0 OTHER INFORMATION TO BE SUBMITTED ALONGWITH TENDER

5.1 Registration/ Licence: The firm should have Works Contract Tax/VAT Registration with the appropriate Authorities. In case the firm is not registered at the time of submission of bid, a declaration should be submitted by the firm that they will get themselves registered with the concerned authorities in case they are awarded the work.

- 5.2 The firm should submit an affidavit duly notarized that they have not abandoned & blacklisted of any work of Union Government/ State Governments/ PSU's etc. during the last 5 years.
- 5.3. The applicant should provide information regarding litigation/ Arbitration cases for the last five years as per ANNEXTURE- V
- 5.4 The applicant shall submit the supporting documents regarding the information given in the ANNEXURE-I to ANNEXURE-VI.
- 5.5 Power of attorney of the signatory of the bid to commit the bidder.
- **6.0** Even though the Applicants meet the above criteria, they are subject to be disqualified, if they have:
 - made misleading or false representation in the form, statement and attachments submitted; /or
 - record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc. /or
 - The performance of any agency already worked/ working with HSCC is not found satisfactory./or
 - found to have been black listed in any of the works.
- 7.0 The applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the tender shall be borne by the applicant irrespective of the outcome.
- **8.0** If any information furnished by the applicant is found incorrect at a later stage, applicant shall be liable to be debarred from tendering in HSCC. The department reserves the right to verify the particulars furnished by the applicant independently.
- **9.0** Even though the agency meets all the criteria, the Employer / Consultant reserves the right to accept or reject any applicant/disqualify any agency without assigning any reason whatsoever.

10.0 UPDATING QUALIFICATION INFORMATION

10.1 Applicants shall be required to update the financial information used for Pre-Qualification as and when asked for, to confirm their continued compliance with the pre-qualification criteria and verification of information provided.

11.0 GENERAL

- 11.1 Only agencies / firms who meet the pre-qualification criteria shall be considered for further evaluation.
- 11.2 If a firm submit more than one bid all bids of the party will be rejected.

- 11.3 The Employer / Consultant reserves the right to :
 - (a) Reject or accept any application without assigning any reason or incurring any liability thereof
 - (b) Cancel the tendering process and reject all applications/tenders
 - (c) Split the works into different packages if required
 - (d) Amend the scope and value of any contract under this project, in such event the bids will only be called from those pre-qualified applicants who meet the requirements of the contract as amended.
- 11.4 Joint venture companies shall not be allowed to participate in the bid.
- 11.5 No correspondence either from successful / pre-qualified applicant or unsuccessful applicant will be entertained in this regard.
- 11.6 Check list format attached at Annexure VII must be filled and enclosed along with the application.

Chief General Manager (D&E & (Projects) For & on behalf of HSCC (I) Ltd.

LETTER OF APPLICATION

[NOTE	Ξ:			per of the applicant including full postal address, telex no. and cable address] Date:
Plot No), Sector-I	<u> </u>
Sirs,				
1.	having the und Supply	reviewed lersigned l	and fully und hereby apply to	to represent and act on behalf of . (hereinafter referred to as "the Applicant") and erstood all the pre-qualification information provided, to be pre-qualified by yourselves as a bidder for the: & Commissioning of Medical Gas Manifold System fold gas pipeline as on where is basis at CCU-AIIMS,
	Tende	er Number	•	Client Name
				All India Institute of Medical Sciences, New Delhi
2.	Attach	ed to this l	letter are copie	es of original documents defining:

- (a) the applicants legal status
- (b) the principal place of business
- (c) the place of incorporation (for applicants who are corporations) or the place of registration and the nationality of the owners (for applicants who are partnerships or individually owned firms)
- (d) application form no. 1 to 8 and Annexure VII.
- 3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization or any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
- 4. Your agency and its authorized representatives may contact the following persons for further information:

General, Personnel, Technical and Financial Enquiries				
Contact 1:	Telephone 1:			
Contact 2:	Telephone 2:			

- 5. This application is made in the full understanding that:
 - (a) Bids by pre-qualified applicants will be subject to verification of all information submitted for pre-qualification at the time of bidding
 - (b) Your agency reserves the right to:
 - amend the scope and value of the contract / bid under this project; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements; and
 - reject or accept any application, cancel the pre-qualification process, and reject all applications without assigning reasons or incurring any liability thereof; and
 - (c) Your agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant
- 6. The undersigned declare that statements made and the information provided in the duly completed application are, true and correct in every detail.

Sealed & Signed
Name
For and on behalf of

GENERAL INFORMATION

All individual firms applying for pre- qualification are requested to complete the information in this form. Information to be provided for all owners or APPLICANTS who are partnerships or individually-owned firms.

1.	Name of firm	
2	Head office address	
3		
	Telephone	Contact
4	Fax	E-mail No.
	1 ux	L'indii 140.
5	Place of incorporation/ Registration	Year of incorporation/ registration

STRUCTURE AND ORGANIZATION

- 1. Name & address of the applicant
- 2. Telephone No. / Telex No. / Fax No.
- 3. Legal status of the applicant (attach copies of original document defining the legal status)
 - (a) An individual
 - (b) A proprietor firm
 - (c) A firm in partnership
 - (d) A Limited Company or Corporation.
- 4. Particulars of registration with various Government bodies (attach attested photocopy)

Organisation /Place of registration

Registration No.

- 5. Name and Titles of Directors & Officers with designation to be concerned with this work.
- 6. Designation of individuals authorised to act for the organisation
- 7. Was the applicant ever required to suspend the work for a period of more than six months continuously after you commenced the work? If so, give the name of the project and reasons of suspension of work.
- 8. Has the applicant ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
- 9. Has the applicant ever been debarred / black listed for tendering in any organisation at any time? If so, give details.
- 10. Has the applicant ever been convicted by a court of law? If so, give details.
- 11. Any other information considered necessary but not included above.

PERSONNEL CAPABILITIES

Sl. No.	Designation	Total Number	Number available for this work	Name	Qualification	Professional experience	Remarks

EQUIPMENT CAPABILITIES

Sl. No.	Name of Equipment	Nos.	Capacity or Type	Age	Condition	Remarks

ANNEXURE - III

FINANCIAL CAPABILITIES

(Rs. In lacs)

Financial Year	Annual Turn Over in Indian Rupees (or equivalent to Indian Rupees) as per Audited Balance Sheet
2009-2010	Rs.
2010-2011	Rs.
2011-2012	Rs.
Average Annual Turnover over the past three years	Rs.

Financial Information in	For year				
Rs. Equivalent	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
1. Total Assets					
2. Current Assets					
3. Total Liabilities					
4. Current Liabilities					
5. Profit before Tax					
6. Profit after Tax					
o. From their rux					
7. Net Worth					

NOTE: The above data is to be supported by audited balance sheets

- 1. Attach copies of audited balance sheets for all five years (2007-2008, 2008-2009, 2009-2010, 2010-2011 & 2011-2012.
- 2. Attach recent solvency certificate from bankers.
- 3. Indicate financial arrangements for carrying out the proposed work.

EXPERIENCE OF COMPLETION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

(During last seven years ending last day of month previous to the one in which applications are invited)

SI. No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in Lakhs	Date of commenc ement as per contract	Stipulated date of completion	Actual date of completion	Name and address/ telephone number of officer to whom reference may be made	Remarks

NOTE: Please attach supporting documents (completion certificates along with order copies) for the above information

ANNEXURE - V

Litigation Details Court Cases/arbitration

Name	of Bidde	r					
Year	Name of	Name of the	Title of the court	Detail of the	Status	Disputed	Actual Awarded

Year	Name of the work	Name of the Client, with Address	Title of the court Case/Arbitration	Detail of the Court/ Arbitrator	Status Pending/ Decided	Disputed Amount (Current Value, the equivalent) in case of Court Cases/arbit ration	Actual Awarded Amount (Rs) in decided Court Cases/arbitration

Technical Compliance: This information to be filled in as per the following format by all the bidders for each System bid by them and duly signed and to be submitted along with the techno-commercial bid:

Item Ref.	Tender Specifications	Compliance of parameter/	Non-Compliance of parameter/	Remarks for Sr.No.(4)
(1)	(2)	specification	specification	
				(5)
		(3)	(4)	

The information given above is factual & based on product specification details as per the latest

catalogues/ product data sheets and technical literature enclosed.

Signature of the bidder & seal:

Check-List

S.No	Criteria	Requirements	Cross Referencing / Page no. at which required information is available (To be mentioned)	Indicate Eligibility Y/N
1	Average Turnover for last three years	30% of estimated cost		
2	Experience	During last seven years Similar work completed, 3 nos. of value not less than 40% of the estimated cost Similar work completed, 2 Nos. of value not less than 60% of the estimated cost One Similar work completed of value not less than 80% of the estimated cost		
3	Personnel Capabilities	List of suitable qualified and experienced personnel in relevant field		
4	Equipment Capabilities	List of equipment required and proposed to be deployed & source of such equipments.		
5	Financial Capability	Company should have positive Net Worth and should not have incurred loss in more than Two years in last Five years ending 31st March 2012 duly certified by the Chartered Account.		
6	Solvency Certificate	Solvency certificate from applicant's bank for 40% of estimated cost not older than one year		
7.	Litigation History	As per Annexure-V.		
8.	Abandoning / Blacklisting	Affadavit on non judicial stamp paper by firm regarding not abandoned /Black listing for any work of Union Govt./State Govt./ PSU's etc. during last 5 years.		
9.	Works Contract Tax/VAT Registration with the appropriate Authorities.	In case the firm is not registered at the time of submission of bid, a declaration by the firm that they will get themselves registered with the concerned authorities in case they are awarded the work is submitted.		
10	Item wise Technical Compliance Statement wrt. Technical Specification as per Vol-II	As per Annexure - VI		

Authorized Signature of Bidder with stamp