

BID DOCUMENT

For

Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana

VOLUME – I

- Notice Inviting Bids
- Pre Qualification
- Instructions to Bidders

August - 2015



CONSULTANT

HSCC (INDIA) LTD

E-6(A), Sector-1, NOIDA(U.P) 201301 (India)

Phone: 0120-2542436-40 Fax: 0120-2542447

Tender No: - HSCC/KCGMC/IT/2015/02

KALPANA CHAWLA GOVERNMENT MEDICAL COLLEGE (KCGMC), KARNAL, HARYANA

NATIONAL COMPETITIVE BID (NCB)

NOTICE INVITING e-TENDER

Tender No - HSCC/KCGMC/IT/2015/02

Date 11/08/2015

Online item rate bids are invited on behalf of Director General, Medical Education and Research, Panchkula, Haryana through e-tendering from eligible System Integrator Technology firms, duly registered in India as per applicable Law for the following work:

Name & description of work	Estimated cost (In Rs.)	Completion period of work	Last date to fill/upload the tender	Bid security amount (In Rs.)
Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana	14.0 Crores	12 calendar Months	08/09/2015 upto 14:30 hrs. & Opening at 15.00 hrs.	24.0 Lakhs

The bidder would be required to register at HSCC e-tender portal <http://www.tenderwizard.com/HSCC>. The bid document is available online from **14/08/2015**. For submission of the bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities.

The bidders are required to submit all documents duly authenticated by digital signatures and online only. No hard copy of the documents is required to be submit except (a) Original non refundable Demand Draft of Rs.5,000/- (Rs. Five thousand only) as cost of bid, in favour of "HSCC (I) Ltd" payable at Noida/Delhi (b) Original bid security/EMD as per approved Form B of Volume I (c) Original Form of Bid and Appendix as per Vol-I of tender to the office of DGM (S) at HSCC (I) Ltd., E-6(A), Sector-1, Noida, UP, Pin - 201301, before date and time fixed for opening of bid either by registered post or by hand failing which the bid will be declared non-responsive.

The documents to be uploaded online are listed at Annexure I. Complete set of Tender Documents comprising Volume- I, II, III, IV & V has been made available at e-tender portal <http://www.tenderwizard.com/HSCC>.

Interested applicant agencies/firms may like to attend the pre-bid meeting which will be held at 11:00 hrs at Corporate Office of HSCC (I) Ltd on **24/08/2015** for subject work. Queries to be submitted from the date of issue of tender to the date of pre bid meeting, if any.

DGMR/HSCC reserves the right to accept or reject any application incurring any liability whatsoever.

Prospective bidders are advised to regularly scan through HSCC e-tender portal <http://www.tenderwizard.com/HSCC> as corrigendum/amendments etc., if any, will be notified on this portal only and separate advertisement will not be made for this.

Deputy General Manager (System),
HSCC (India) Ltd
For & On Behalf of DGMR, Govt. of Haryana, Panchkula

DISCLAIMER

This document has been prepared by HSCC, for and on behalf of Director General, Medical Education and Research, Government of Haryana, Panchkula (The “Client”). The information is provided to prospective Bidders, who are interested to Bid for “Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana.” This document is neither an agreement, nor an offer or invitation to perform work of any kind to any party.

The purpose of this document is to provide interested parties with information to assist the preparation of their Bid. While Client/HSCC have taken due care in the preparation of the information contained herein, and believe it to be complete and accurate, neither any of their authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, expressed or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

Further, Client/HSCC does not claim that the information is exhaustive. Respondents to this document are required to make their own inquiry/ survey and will be required to confirm, in writing, that they have done so and they did not rely solely on the information given herein.

Director General, Medical Education and Research, Government of Haryana, Panchkula reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any respondent.

No reimbursement of cost of any type or on any account will be made to persons or entities submitting their Bid.

DEFINITIONS

1. “**Application**” shall mean the response submitted by interested parties in response to the tender.
2. “**BID/Tender**” shall mean documents issued by Client/HSCC to the prospective Bidder. The word “Tender” is synonymous with “Bid”.
3. “**Bid Security/ Earnest Money**” shall mean the amount to be deposited by the Bidder with the Tender.
4. “**Bid Validity**” shall mean the period for which the Bids shall remain valid.
5. “**Bidder**” shall mean the party participating in the Tendering process pursuant to and in accordance with the terms of this document. The word “Tenderer” is synonymous with “Bidder”.
6. “**Contract**” shall mean the Contract to be signed between the Client and Successful Tenderer.
7. “**Contract Price**” shall mean the financial bid of the Successful Tenderer as accepted by the Client.
8. “**Client/Employer/Principal Employer**” means Director General, Medical Education and Research, Government of Haryana, Panchkula.
9. “**Date of commencement of work**” shall mean the date of start or the date of handing over of the site, in accordance with the phasing if any, as indicated in the tender document whichever is later.
10. “**Defects Liability Period/ Maintenance Period**” means the period after completion of the project during which the client or his authorized representative / Engineer-in –charge/ Consultant that will notify to the agency/firm any defect noticed in the work and the agency/firm is liable for rectification of such defects. Proof of dispatch of letter notifying the defect/ intimating the representative of agency/firm at site on the last date of Defect liability period will make the agency/firm liable for rectify all such defects.
11. “**Engineer in Charge**”(EIC) means any officer nominated by Chairman-cum-Managing Director, HSCC (India) Ltd. to act as Engineer-in-Charge from time to time.
12. “**Evaluation Committee**” shall mean the committee constituted by Client/HSCC for the evaluation of the bids.
13. “**HSCC/Consultant**” shall mean HSCC (India) Ltd., having its Corporate Office at E-6(A), Sector 1, Noida, appointed by Client as a Consultant for the project.
14. “**Letter of Award**” shall mean the letter issued by the Client/HSCC to the successful tenderer for inviting him to sign the contract.

15. “**Performance Security/Performance Guarantee**” shall mean the amount to be paid by the successful tenderer as per relevant clause mentioned in this document.
16. “**Document Fee/ Cost of Bid**” shall mean the amount to be paid by the bidder in consideration of cost of bid document.
17. “**Project/work**” shall mean “Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana.”
18. “**Site**” shall mean the place where the works under the Project are to be carried out and the details of which are provided in this document.
19. “**Successful Tenderer**” shall mean the Tenderer declared technically and financially successful for the Project and with whom, the Contract shall be signed by the client.
20. “**Similar Works**” as defined in qualifying criteria.
21. “**Third Party**” shall mean an agency, if any, appointed by Employer for inspection of quantity and quality of work executed by agency/firm.
22. “**NIT**” means Notice Inviting Tender. The word “Notice Inviting Tenders” is synonymous with “Notice Inviting Bids”.
23. “**ITB**” means Instructions to Bidders.

NOTICE INVITING BIDS

“Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana”

1. Tender is invited on behalf of Director General, Medical Education and Research, Government of Haryana, Panchkula from eligible agencies/firms as per eligibility criteria laid down, for the work of “Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana”

The work is estimated to cost as given in Table - I. This estimate, however, is merely a rough guide. DGM (System), HSCC will deal with all the matters relating to invitation of tender. Any clarification may be sought from DGM (S) on Tel-Fax 0120-2542436-40 from the date of issue of tender to the date of pre bid meeting. The NIT and other details are also available on the HSCC e-tender portal <http://www.tenderwizard.com/HSCC>

- 1.1 Pre bid conference will held on **24/08/2015 at 11 AM** in the office of HSCC (India) Ltd., E-6(A), Sector 1, Noida – 201301 or any other venue as decided in future for which intimation will be published on HSCC e-tender portal <http://www.tenderwizard.com/HSCC>. DGM (System), HSCC may also be contacted in this regard.

1.2 TABLE – I

Tender No.	Name of Work	Estimated cost	Period of Completion	Earnest Money	Cost of Tender
HSCC/KCGMC/IT/2015/02	Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana.	Rs. 14 Crores	12 months	Rs.24 Lakhs	Rs.5,000/-

1.3 Consortium Conditions

Client expects the agencies/ System Integration Technology firm to use the latest state-of-the-art technology, the appropriate hardware & software products(s) mainly HMIS application in the proposed solution. For this purpose, System Integration Technology firm may form a Consortium for the proposed solution.

However, the Client shall deal with a Lead member of consortium (herein after referred to as SI Technology firm) and a single point solution provider.

1. A Consortium shall have not more than 1(one) partner. In case of consortium, lead member shall submit written confirmation of authorization to sign on behalf of consortium.

2. Partnerships or Joint Ventures for the purpose of bidding are not allowed.
3. The member of consortium cannot be a partner in more than one consortium. In case of consortium, the members shall not be allowed to participate in more than one bid. In case it is observed that any consortium have a common partner then such consortiums will stand disqualified and under no circumstances their bids will be entertained. An undertaking in this regard has to be enclosed.
4. In case of a consortium, applicant consortia shall have a valid consortium contract (duly registered) signed by the Chief Executives/ Authorized Signatories of the companies dated prior to the submission of the bid. The contract/agreement shall clearly specify the stake of each member and outline the roles and responsibilities of each member. The contract shall be exclusively for this project only and both the members of consortium shall be jointly or severally responsible in case of failure to execute the project work by any member.
5. Both the members of consortium shall have company registration certificate as per companies Act 1956 and all statutory license/certificate/registration required for execution of the project such as labour laws registration, valid sales tax registration certificate, valid Service tax registration certificate and Permanent Account Number (PAN) issued by income Tax department.
6. The members of consortium shall be responsible for all details provided in the bid in response to this tender. All such details will form a part of the final contract.
7. The members of consortium jointly or severally shall be responsible for all obligations under the commercial Bid.
8. Lead member of the consortium shall be responsible for the followings:
 - (i) Submission of Tender Document Fee, EMD and other document etc. at the submission of bid.
 - (ii) Submission of Performance Bank Guarantee, Insurance etc.
 - (iii) Submission of Bills and other documents during execution of the project.
9. Payment shall be released to the Lead member of consortium.

1.4 Eligibility Criteria for Bidder (System Integrator Technology firm (SI)/ Consortium)

S. No	Pre-qualification Criteria	Documentary Evidence / Documents to be submitted
1	The bidder/members of consortium must be a legal entity registered in India under the Companies Act, 1956, having registered office and operations in India.	Copy of Certificate of Incorporation issued by Registrar of Companies
2	The bidder/members of consortium must have valid ISO 9001: 2008 or higher certifications.	Copy of valid certificate submission

3	<p>Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the one in which bids are submitted : -</p> <p>(i) In Case there is no Consortium – In Case of no Consortium, The bidder (SI) should meet following A and B (both) criteria compulsory:-</p> <p>(A) Three similar completed works each costing not less than the amount equal to Rs4.4 Crore. Or Two similar completed works each costing not less than the amount equal to Rs6.6 Crore. Or One similar completed work of costing not less than the amount equal to Rs8.8 Crore. and One completed work of similar nature (either part of A or a separate one) costing not less than the amount equal to Rs4.4 Crore with some Central/State Government Organization /Central Autonomous Body/Central Public Sector Undertaking.</p> <p>Similar works means Turnkey IT Projects in India relates to projects involving IT Application (including development, configuration, customization, integration & implementation) and/or Development of IT Infrastructure (including installation & commissioning of server hardware, client-end and networking infrastructure), Operations and Maintenance Services of the application and/or IT infrastructure including manpower, IT Support & Helpdesk Support.</p> <p style="text-align: center;">And</p> <p>(B) Three similar completed works each costing not less than the amount equal to Rs1.2 Crore or Three similar completed works each for 250 to 350 bedded hospitals. Or Two similar completed works each costing not less than the amount equal to Rs1.8 Crore or Two similar completed works each for 351 to 450 bedded hospitals. Or One similar completed work of costing not less than the amount equal to Rs2.4 Crore or one similar completed work for more than 450 bedded hospitals.</p> <p>Similar works means- bidder should successfully implement Hospital Management & Information System (HMIS) in a large hospital in India</p>	<p>Copy of work order & completion certificate(s)</p>
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	<p>or bidder should successfully implement Hospital Management & Information System (HMIS) in a large hospital in India along with other associated work like 1. Server, hardware, LAN etc. for HMIS & PACS 2. PACS 3. Operation and maintenance services of HMIS application. The software should be ICD – 10, HL – 7, DICOM compliant and the SI should be able to demonstrate the compliance at a location described. A satisfactory performance Certificate from client (the Chief Medical Officer or Administrator Director) must be submitted.</p> <p>(ii) In Case there is Consortium –</p> <p><u>For Lead Member of consortium:-</u> (C) Three similar completed works each costing not less than the amount equal to Rs4.4 Crore. Or Two similar completed works each costing not less than the amount equal to Rs6.6 Crore. Or One similar completed work of costing not less than the amount equal to Rs8.8 Crore.</p> <p>and</p> <p>One completed work of similar nature (either part of A or a separate one) costing not less than the amount equal to Rs4.4 Crore with some Central/State Government Organization /Central Autonomous Body/Central Public Sector Undertaking.</p> <p>Similar works means Turnkey IT Projects in India relates to projects involving IT Application (including development, configuration, customization, integration & implementation) and/or Development of IT Infrastructure (including installation & commissioning of server hardware, client-end and networking infrastructure), Operations and Maintenance Services of the application and/or IT infrastructure including manpower, IT Support & Helpdesk Support.</p> <p><u>For Member of consortium(other than lead member) –</u> (D) Three similar completed works each costing not less than the amount equal to Rs1.2 Crore or Three similar completed works each for 250 to 350 bedded hospitals. Or Two similar completed works each costing not less than the amount equal to Rs1.8 Crore or Two similar completed works each for 351 to 450 bedded hospitals. Or</p>	
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	<p>One similar completed work of costing not less than the amount equal to Rs2.4 Crore or one similar completed work for more than 450 bedded hospitals.</p> <p>Similar works means- bidder should successfully implement Hospital Management & Information System (HMIS) in a large hospital in India or bidder should successfully implement Hospital Management & Information System (HMIS) in a large hospital in India along with other associated work like 1. Server, hardware, LAN etc. for HMIS & PACS 2. PACS 3. Operation and maintenance services of HMIS application. The software should be ICD – 10, HL – 7, DICOM compliant and the SI should be able to demonstrate the compliance at a location described. A satisfactory performance Certificate from client (the Chief Medical Officer or Administrator Director) must be submitted.</p> <ul style="list-style-type: none"> - A satisfactory performance Certificate from client provide details about cost of work, actual date of completion, reference of Purchase Order/Work order /Agreement, No. of beds (In case of HMIS) must be submitted. - If work submitted by bidder/member of consortium including operation and maintenance which is continue at the time of submission of bid then actual cost of the work shall be considered exclusive of O&M cost. In that case, Bill of Quantity must be submitted by bidder. In case of HMIS, system must be 'Go-Live'. - Work completed out-side India shall not be considered for evaluation for bidder/member of consortium. - Experience should be in the name of the bidder/members of consortium and not in subsidiary/ associate company/ Group Company etc. - Own work/ works under the same management including but not limited to work of subsidiary company/own certification of the agencies shall not be considered for prequalification. - The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to the last date of receipt of applications for tender. 	
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4	<p><u>Turnover</u></p> <ul style="list-style-type: none"> • In Case there is no Consortium - Average annual financial turnover should be at least Rs14.0 Crore during the immediate last three consecutive financial year ending FY 2013-14. The turnover will be considered only for bidder and not for Group Company or subsidiary company etc. • In Case there is Consortium - <u>For Lead member</u> - Average annual financial turnover should be at least Rs11.0 Crore during the immediate last three consecutive financial year ending FY 2013-14. The turnover will be considered only for Lead member and not for Group Company or subsidiary company etc. <u>For member of consortium(other than Lead member)</u> - Average annual financial turnover should be at least Rs3.0 Crore during the immediate last three consecutive financial year ending FY 2013-14. The turnover will be considered only for member of consortium and not for Group Company or subsidiary company etc. 	Extracts from the Audited Balance sheet and Profit & Loss; or certificate from the Statutory Auditor
5	<p><u>Solvency Certificate</u> Solvency Certificate for bidder/ lead member of the consortium of the amount equal to Rs5.6 Crore.</p>	Solvency Certificate
6	<p><u>Profit and Loss</u> The bidder/ lead member of the consortium should have positive Net Worth and should not have incurred any loss in more than Two years in last Five years ending FY 2013-14 duly certified by the Chartered Accountant.</p>	Balance Sheet Certificate duly certified by the Chartered Accountant

The time allowed for carrying out the work will be as mentioned in Table of Mile Stone(s) from the date of start or from the first date of handing over of the site, whichever is later, in accordance with the phasing/ milestones, indicated in the tender documents.

Detailed program in the form of a PERT/CPM network clearly bringing out details of start & completion of all important activities and also program resources related to the above PERT/CPM network.

1.5 The bid documents is available on line from **14/08/2015** at HSCC e-tender portal <http://www.tenderwizard.com/HSCC>

1.6 Last date to fill/upload the tender through e-Tendering is **08/09/2015** upto 14:30 hrs.

1.7 The intending bidder must have Class-III digital signature to submit the bid. After submission of the bid the agency/firm can re-submit revised bid any number of times but before last time and date of submission of bid as notified. While submitting the revised bid, agency/firm can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

- 1.8 Pre bid conference will held on **24/08/2015** at 11 am in the office of HSCC (India) Ltd., E-6(A), Sector 1, Noida – 201301 or any other venue as decided in future for which intimation will be published on HSCC e-tender portal.
- 1.9 Bid shall be accompanied with Earnest money in shape of demand draft of a scheduled bank issued in favour of '*HSCC (I) Ltd*' payable at Noida/Delhi or Bank Guarantee from scheduled bank in favour of "*HSCC (I) Ltd*" as per Form B, having validity for six months or more from the last date of receipt of tenders or any extension thereof.

Earnest Money in the form of Demand Draft or Bank Guarantee shall be scanned and uploaded to the e-Tendering website within the period of bid submission and original should be deposited in HSCC office at HSCC (India) Ltd., Plot no. E-6(A), Sector-1, Noida (UP), Pin-. 201301

Demand Draft or Bank Guarantee against EMD and Cost of Bid Document shall be placed in single sealed envelope superscripted as "Earnest Money and Cost of Bid Document" with name of work and due date of opening of the bid also mentioned thereon and to be submitted in the office of **HSCC (India) Ltd, E-6(A), Sector-1, Noida (UP) Pin-201301** before the last date & time of submission of bid.

Online bid documents submitted by intending bidders shall be opened only of those bidders, whose Earnest Money Deposit and Cost of Bid Document and other documents placed in the envelope are found in order.

- 1.10 The tender comprising the Technical Package and Financial Package shall be submitted online upto 14:30 hrs on **08/09/2015** and will be opened by authorized representative in his office on the same day at 15:00 hrs i.e. on **08/09/2015** .Technical Package Part-II" of only those tenderer, whose earnest money, placed in the other envelope, is found to be in order, shall be opened.
- 1.11 The bidder, whose tender is accepted, will be required to furnish performance guarantee 10% (Ten Percent) of the tendered amount within the period specified in Schedule F. This guarantee shall be in the form of Bank Guarantee from Nationalized scheduled bank in favour of "*HSCC (I) Ltd*" as per Form C. Performance BG to be valid upto three (03) months beyond the defect liability period or the extended period, thereof.
- 1.12 In case the bidder fails to deposit the said performance guarantee within the given period, including the extended period if any, the earnest money deposited by the bidder shall be forfeited automatically without any notice to the agency/firm.
- 1.13 Evaluation of performance: - Evaluation of the performance of bidder/members of consortium for eligibility shall be done by Client/HSCC. If required, the works executed by the bidders who otherwise qualify may be got inspected by a committee or any other authority as decided by Client.
- 1.14 The description of the work is as follows: - The work involved "Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana." Further details can be seen at HSCC e-tender portal.

- 1.15 Tenderer are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder/members of consortium shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at its own cost all materials, tools and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, etc.

Bidders are also advised to read Insurance clause applicable for this project work. Accordingly, Insurance to be done by the agency/firm as per Clause 29 of Volume-III in the tender document for all the items supplied at site valid up to handing over to the Client. (Till completion of project)

Bidders are also advised to consider training clause during submission of the bid:-

'Training for all users as per the requirement of the institute shall be provided by SI/lead member of Consortium for HMIS Solution. In case after completion of 1st session of training, if additional session is required for any existing user or new staffs joining the organization (KCGMC), then separate training program shall be organized without any extra charges. This is applicable for one year (duration of the project) or till completion of the project.'

- 1.16 The Director General, Medical Education and Research, Government of Haryana, Panchkula does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
- 1.17 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the agencies/firms who resort to canvassing will be liable to rejection.
- 1.18 The Director General, Medical Education and Research, Government of Haryana, Panchkula reserves to himself the right of accepting the whole or any part of the tender and the bidder shall be bound to perform the same at the rate quoted.
- 1.19 The agency/firm shall not be permitted to tender for works in case his near relative is Gazetted officer in Medical Education and Research, Government of Haryana or in the Managerial cadre of HSCC and is directly dealing with the Project. Any breach of this condition by the agency/firm would disqualify him from tendering.
- 1.20 No Engineer of gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a agency/firm for a period of one year after his retirement from Government service, without the prior permission of the Government of India in

writing. This contract is liable to be cancelled if either the agency/firm or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the agency/firm's service.

- 1.21 The tender for the work shall remain open for acceptance for a period of **180** days from the date of opening of tenders. If any bidder withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Client shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re – tendering process of the work.
- 1.22 This is a Time Bound Project and no time over run is acceptable/ payable. Only bidders who can deliver project in time only need to apply. This tender provides strong disincentive clause as compensation for delay of work @ 1.5 % per month of delay to be computed on a per day basis. Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10% of the Tendered value of the item or group of items of work for which a separate period of completion is originally given.
- 1.23 The bidder/members of consortium should separately provide information regarding litigation/ Arbitration cases for the last five years as per **Form G**
- 1.24 This being a composite tender, the Bidder must associate with himself agencies otherwise eligible to tender for other components individually for which an affidavit/undertaking as per format enclosed at **Form H** should be submitted along with the Technical Bid.
- 1.25 The bidder/members of consortium should have Works Contract Tax/VAT Registration/PAN/Service Tax number with the appropriate Authorities **In case the firm is not registered at the time of submission of bid, they will submit an undertaking that they will get themselves registered with the concerned authorities in case they are awarded the work within 1 month from the issue Letter of award.** (Copy of each registration should be provided)
- 1.26 The bidder/members of consortium shall indemnify Client/ HSCC, as the case may be, against all penal action that may be levied/effectuated by any concerned authority for default in any labour regulation/PF/ESI and other statutory requirements of the relevant Acts/Laws related to the work of the agency/firm and will bear the legal charges, if any, and will pay the legal charges/dues directly to the concerned authority. **An undertaking in this regard on Rs100/- Non Judicial stamp paper duly notarized is required to be submitted by applicants along with prequalification.**
- 1.27 This Notice Inviting bid shall form a part of the contract document. The successful Tenderer/agency/firm, on acceptance of his tender by the Client/HSCC, shall, within 30 days from the issue Letter of award , sign the contract consisting of The Notice Inviting Bids, all the documents including General Conditions of the Contract, Specific Conditions of Contract, technical bid, financial bid, Specifications, Bill of Quantities and drawings, if any, forming the tender as issued at the time of invitation of tender

and acceptance thereof together with any correspondence leading thereto including amendments, corrigendum etc. if any.

1.28 The bidder/members of consortium should submit an affidavit on Rs100/- Non Judicial stamp paper duly notarized that they have not abandoned any work of Union Government/ State Governments/ PSU's etc. during the last 5 years. They should also submit an affidavit that they have not been blacklisted, debarred, penalised, declared non performer, or expelled/terminated by Union Government/ State Governments/ PSU's/ judicial authority/arbitration body etc. during the last 5 years.

1.29 Bid document consists of:

Volume – I (Notice Inviting Bids (NIT), PQ Criteria & Instructions to Bidders (ITB))

Volume – II (General Conditions of Contract)

Volume – III (Specific Conditions of Contract)

Volume – IV (Technical Specifications)

Volume – V (Bill of Quantities)

All Amendment(s), / Corrigendum, if any.

1.30 Client/HSCC reserves the right to accept or reject any or all the tenders, No Bidder shall have any cause of action or claim against the Client/HSCC for rejection of his tender.

1.31 The Bidder should submit manufacturers (OEMs) letter of authorizations for major Hardware (Computer Hardware & Server Hardware including storage etc.) and Network equipment – Active and Passive Items. Fill enclosed Annexure **Form- I** and **Form J**.

1.32 The Bidder / Lead member in case of consortium should submit valid certificate from all service providers/ OEM's for HMIS, PACS, QMS, EMS, LMS etc (whose Products are being quoted as the part of solution). Certification from service providers/ OEM's should be provided.

1.33 Personnel Capabilities

The bidder/members of consortium should have suitable qualified and experienced personnel for the successful completion of the work. The project manager who will work on that project should be PMP certified or equivalent in case of implementation of HMIS. List of employees and bio-data of key officials shall be submitted stating clearly how these would be involved in this work. (As per the format provided at **Annexure form T-4**).

Deputy General Manager (System), HSCC,
For & on behalf of Director General, Medical Education and Research,
Panchkula

INSTRUCTIONS TO BIDDERS (ITB)

2 Introduction

The Project “Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana.” will provide finest IT infrastructure for health care at KCGMC institution.

2.1 Eligibility Criteria

As per Notice inviting Bids.

2.2 Disqualification

Even if bidder/members of consortium meets the eligibility criteria as, Client/HSCC may, at their discretion and at any stage during the selection process or execution of the Project, order disqualification of the bidder if the bidder/member of consortium has:-

Made misleading or false representations in the forms, statements and attachments submitted; or

The bidder/members of consortium has been blacklisted, debarred, penalised, declared non performer or expelled/terminated by Union Government/ State Governments/ PSU's/ judicial authority/arbitration body etc. even after bids have been opened

2.3 Contents of BID Documents

BID Document shall consist of the documents listed in this document along with any schedules, addendum or corrigendum etc issued by Client/HSCC for the purpose.

2.4 Pre-Bid Conference

The purpose of the meeting will be to clarify issues and to answer questions on any matter that may arise at this stage. Client/HSCC shall conduct pre-bid meeting at the time and venue mentioned in Notice Inviting Bid to answer any queries / provide clarifications that the Bidders may have in connection with the Project and to give them relevant information regarding the same.

2.5 Clarifications

A prospective agency/firm requiring any clarification with regards to the BID document may notify EIC, HSCC (India) Ltd., E-6(A), Sector 1, Noida, UP – 201301 in writing or by Tele-fax or at the mailing address indicated in Notice Inviting Bid. EIC, HSCC (I) Ltd, will respond in writing to any request for clarification. Written copies of the EIC, HSCC (India) Ltd's response (including an explanation on the query but without identifying the source of the inquiry) will be uploaded on the HSCC e-tender portal <http://www.tenderwizard.com/HSCC>. Only written communications/ clarifications can be considered as valid.

2.6 The entire IT Work shall be divided into two phases as per the expected readiness of the site:-

PHASE – I

- Hospital Block and OPD Block

- Site hand over at the time of commencement of work.
- Completion Period – 8 months from the date of site handover.

PHASE - II

- Teaching Block, Auditorium, Girls Hostel and Boys Hostel (1 no. each)
- Site hand over in February 2016
- Completion Period – 4 months from the date of site handover.

Tenderer are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder/members of consortium shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

2.7 Amendment to BID Document

- i. At any time prior to the deadline for the submission of Bids, Client/ HSCC, may, for any reason, whether at its own initiative or in response to a clarification or query raised by prospective Bidders, modify the BID by an amendment.
- ii. The said amendment in the form of the addendum/ corrigendum will be sent to all prospective Bidders who have received the BID, to arrive not later than 3 days prior to the original or extended deadline for the submission of the bids. This communication will be in writing or by Tele-fax and the same shall be binding on the Bidders. Prospective Bidders should promptly acknowledge receipt of the addendum/ corrigendum by Tele-fax/courier to client. The amendments would also be available on the HSCC's e-tender portal. The Bidders are strongly advised to regularly visit these websites to ensure that they are aware of the amendments. The addendum (s) issued will form part of the BID documents
- iii. In order to afford prospective Bidders reasonable time for preparing their Bids after taking into account such amendments, the Client/HSCC may, at its discretion, extend the deadline for the submission of Bids.
- iv. The above information will only be placed on HSCC's e-tender portal and it will be the responsibility of the bidders to read.

2.8 Preparation of Bid:

a) Bidder's responsibility:

- i. The Bidder is solely responsible for the details of his Bid and the preparation of Bids.
- ii. The Bidder is expected to examine carefully all the contents of BID document as mentioned in Notice Inviting Bids including instructions, conditions, forms, terms, etc and take them fully into account before submitting his offer. Bids, which do not satisfy all the requirements, as detailed in these documents, are liable to be rejected as being unresponsive.

- iii. The Bidder shall be deemed to have inspected the Site and its surroundings and taken into account all relevant factors pertaining to the Site, while preparing and submitting the Bid.
- b) Project Inspection and Site Visit
Any Site information given in this Bid Document is for guidance only. The Bidder is advised to visit and examine the Site of works and its surroundings at his/their cost and obtain at his/their own responsibility, any information that may consider necessary for preparing the Bid and entering into a Contract with the Client, including availability of electricity, water and other necessitates, where applicable.
Client/HSCC shall not be liable for such costs, regardless the outcome of the selection process.
- c) Documents Comprising the Bid
Bidder shall submit their Bids in two packages namely the Technical Package and the Financial Package.
- d) Alternative Proposal by bidders:
Bidders shall submit offers that comply with the requirement of the Tender, including basic technical design as indicated in the drawing and specifications. Alternatives will not be considered.

2.9 Contents of Technical Package:

The technical package has to be submitted in two parts.

- a. Technical Package Part –I ; shall comprise the following :
 - i. Original Non-refundable Demand Draft of Rs.5,000/- as Tender Fee
 - ii. Bid Security, in original,
 - a. The Bidder shall enclose EMD with their Bid for an amount, as mentioned in Notice Inviting Bids.
 - b. The EMD will be in the form of demand draft of a scheduled bank issued in favour of “HSCC (I) Ltd” payable at Noida/Delhi or Bank Guarantee from scheduled bank in favour of “HSCC (I) Ltd” as per **Form B**, having validity for Six (06) Months or more from the last date of receipt of tenders or any extension thereof. The Bank guarantees should be irrevocable and operative for a period of six months or more from the last date of receipt of tenders, or any extension thereof.
 - c. Bids not accompanied by EMD, shall be treated as non-responsive, and will be summarily rejected by the Client.
 - d. The Bid securities of unsuccessful Bidders shall be discharged/ returned by Client/HSCC in not later than 30 days after the expiration of the period of Bid Validity.
 - e. The Bid Security of the Successful Bidder shall be adjusted first in the security deposit as per clause 1A of Volume –II General Conditions of Contract.
 - f. The Bid Security shall be forfeited if a bidder withdraws his bid during the period of bid validity or in the case of the successful bidder, if he fails to furnish the necessary performance security or enter into the Contract within the specified time limit.

- b. Technical Package Part –II ; Shall be submitted online only duly authenticated by digital signature and comprise the following:
- i. Checklist for the enclosed documents as per the format attached (**Annexure I**).
 - ii. Complete Bid documents (i.e. Vol- I, II, III & IV) as listed in Notice Inviting Bids excluding the Bill of Quantities (Volume –V) including all amendment(s)/ addendum(s)/ Corrigendum(s) / Clarification(s) issued, if any, duly authenticated by digital signature.
 - iii. Form of Bid and Appendix (**Form A**) for the Bid
 - iv. Power of attorney (**Form E**) in favour of the person signing the Bid
 - v. Litigation History (**Form G**)
 - vi. Affidavit/ Undertaking for engaging specialized agencies - (**Form H**)
 - vii. Affidavit by Bidder (**Form F**)
 - viii. Manufacturers (OEM) letter of authorization (**Form I and Form J**)
 - ix. Form “T-1-A” (Financial Information)
 - x. Form “T-1-B” (Solvency Certificate from a Scheduled Bank)
 - xi. Form “T-2” (Details of works)
 - xii. Form “T-3” (Project under execution or award)
 - xiii. Form “T-4” (Details of Technical & Administrative personnel)
 - xiv. Copies of Works Contract Tax/ VAT Registration or undertaking in this regard as per Clause 1.25
 - xv. Undertaking as per requirements of Clause 1.26
 - xvi. Un-price, detailed, item-wise Bill of quantity for the Sr No. 1.0, 2.0, 35.0 and 36.0 of (PART A)-I of BOQ as per Annexure E (appendix T1, appendix T2, appendix T3, appendix T4 and appendix T5) and Annexure F (for Make and Model) of Volume IV of Technical Specification.

2.10 Contents of Financial Package

The financial package (**VOLUME V - BILL OF QUANTITY**) should be submitted online only. BILL OF QUANTITY consists Three Parts:- Part A includes all the material for HMIS,PACS,LAN,EMS,LMS,QMS and Telemedicine including cost wise breakup of item as per appendix P1,P2,P3 and P4. Part B include comprehensive maintenance support for the 1st,2nd and 3rd year. Part C includes comprehensive maintenance support for the 4th and 5th year. The quoted rate in Part C shall not be considered for the purpose of evaluation of the financial bids. These prices should include all costs associated with the Project including any out of pocket / mobilization expenses, taxes, charges, levies, cess, VAT, including Service tax etc. as applicable till the date of NIT. In case Government levies/modifies any tax subsequently the same will be adjusted plus/minus as the case may be. The Bidder must ensure to fill up price against each item of Price bid. If any cell is left blank then value of that cell shall be treated as “0” (ZERO).

2.11 Language of Bid

The Bid and all related correspondence and documents relating to the Project shall be in English language.

2.12 Currency of Bid

Bid prices shall be quoted in Indian Rupees only. The amount mentioned elsewhere in the bid document will also be deemed to be in Indian Rupees unless otherwise mentioned.

2.13 Extension of Bid Validity

Prior to the expiry of the original Bid Validity Period, Client/HSCC may, at its discretion, request Bidders to extend the Bid Validity Period for a specified additional period and also correspondingly extend the period of validity of Bid Security submitted in the form of a Bank Guarantee.

2.14 Format and Signing of Bid

- a. Bid documents (Technical Package/ bid and Financial Package/ bid) shall be digitally signed by a person duly authorized to sign the Bid documents. The Bidder shall also submit a power of attorney authorizing the person signing the documents.
- b. Entries to be filled in by the Bidder shall be typed or written in indelible ink.
- c. The complete Bid shall be without alterations, overwriting, interlineations or erasures except those to accord with instructions issued by Client/HSCC, or as necessary to correct errors made by the Bidder. All amendments/corrections shall be initialed by the person or persons signing the Bid.
- d. All witnesses and sureties shall be persons of status and probity and their full names, occupations and addresses shall be written below their signatures.

2.15 The Bid shall be submitted online along with documents and mode of submission mentioned at Checklist at Annexure – I of this Volume.

Please note that the price should not be indicated in any of the documents enclosed in **Technical package part I** and **Technical Package part II**. Non-compliance shall entail rejection of the Bid.

In e-tendering intending bidder has to quote rates in figures only. The rates in words, amount of each item and total is generated automatically. Therefore, the rate quoted by the bidder in figures is to be taken as correct.

2.16 The last date for submission of completed Bids is given in Notice Inviting Bids. The Client/HSCC may, at their discretion, extend this date, in which case all rights and obligations of the Client and the Bidder shall thereafter be subjected to the new deadline as extended. If such nominated date for submission of Bid is subsequently declared as a public holiday, the next official working day shall be deemed as the date for submission of Bid.

- i. Bids shall be submitted online. Client/HSCC shall not take any cognizance and shall not be responsible for delay/loss in transit or non-submission of the Bid in time.
- ii. Modifications/ Substitution/ Withdrawal of Bids
 - (a) No modification or substitution of the submitted Bid shall be allowed.
 - (b) A Bidder may withdraw its submitted Bid, provided that written notice of the withdrawal is received by Client/HSCC before the last date for submission of Bids. In case a Bidder wants to resubmit his Bid, he shall re-submit the Bid following all the applicable conditions. Re-submission will not be permitted more than once and till last date and time of submission as notified.

- (c) Only a single copy of the withdrawal notice shall be prepared and each page of the notice shall be signed and stamped by the authorized signatory. The notice shall be duly marked "WITHDRAWAL". This withdrawal notice will be opened at the time of opening of bid and not earlier. The signature of GPA holder will be verified and in case both are same then only withdrawal will be considered.

iii. Bid Due Date

- a. Bids (Part 1 of Technical Package) should be received at the address mentioned in this document, on or before the stipulated/extended time and date as specified in Notice Inviting Bids.
- b. Client/HSCC may, in exceptional circumstances, and at its sole discretion, extend the Bid due date by issuing an addendum.

iv. Late Bids

Any Bid (Part 1 of Technical Package) received at the address mentioned above after the deadline prescribed for submission of Bids in Notice Inviting Bids/extended date as the case may be, herein will not be considered and will be returned unopened to the Bidder.

2.17 Power of Attorney:

Bidders shall upload, along with Technical Package - Part II, a power of attorney, on a stamp paper of appropriate value, in favour of the person signing the Bid documents authorizing him to sign the Bid documents, make corrections/modifications thereto and interacting with Client/HSCC and act as the contact person. The format for the power of attorney shall be as perform E of Bid Document Volume I. In case bids are signed by Managing Director/ Proprietor himself, PoA is not required.

2.18 Bid Opening

Bids shall then be opened in the office of HSCC (I) Ltd., at Plot - 6 (A), Block - E, Sector - 1, Noida, Uttar Pradesh - 201 301, half an hour after the prescribed time for Bid submission in presence of the Bidders' representatives who may wish to be present.

Bids for which an acceptable notice of withdrawal has been submitted shall not be opened.

Technical Package Part - I: Shall be opened first. If the Bid Security & tender document fee is not found as prescribed, the Bid shall be summarily rejected.

Technical Package Part - II: Shall be opened next. Only qualified bidders of part I are eligible for part II. Bids of parties who do not accept the conditions laid above in the Bid documents are also liable to be rejected.

The Engineer will examine the Bids to determine whether they are complete, whether the requisite bid securities have been furnished, whether the Bids have been properly signed and stamped and whether the Bids are generally in order.

Telegraphic/ Fax offer will be treated as defective, invalid and rejected. Only detailed complete Bids received prior to the closing time and date of the Bids will be taken as valid.

The Bidder's names, general technical details, the presence of the requisite Bid

Security and such other details as the Engineer, at his discretion may consider appropriate will be announced at the Bid opening.

Financial Package: Shall contain the Bill of Quantities (Vol –V)/Price Bid. Financial Package of all bidders whose bids are found responsive after Technical evaluation will be opened at a later date and be intimated in advance to such eligible Bidders.

Only summary of prices quoted by the Bidders will be read out.

Price bid evaluation shall be made on total cost quoted in Part-A and Part-B mentioned in the summary sheet of price bid.

The quoted rate in Part C (Comprehensive maintenance support for the 4th and 5th year) shall not be considered for the purpose of evaluation of the financial bids.

The Bid of any Bidder who has not complied with any of the instructions contained herein may not be considered.

Process to be Confidential

After the public opening of Bids, information relating to the examination, clarification, evaluation and comparisons of Bids and recommendations concerning the Award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.

Any effort by the Bidder to influence the Employer/ Engineer in the process of examination, clarification, evaluation and comparison of Bids and decision concerning Award of Contract may result in the rejection of the Bidder's Bid.

Determination of Eligibility & Responsiveness

- i. Prior to the detailed evaluation of Bids, Client/ HSCC will determine whether each Bid is responsive to the requirements of the tender.
- ii. For the purpose of this clause, a responsive Bid is one which:
 - a. have digital signature.
 - b. is accompanied by the power(s) of attorney if required
 - c. contains all the information as requested in the Bid Document
 - d. contains information in formats same/similar as those specified in this Bid Document
 - e. mentions the validity period of the offer
 - f. is accompanied by the Bid Security/ EMD,
 - g. Conforms to all the terms, conditions and specifications of Tender without material deviation or reservation. "Deviation" may include exceptions and exclusions. A material deviation or reservation is one which affects, in any substantial way, the scope, quality, performance or administration of the works to be undertaken by the Bidder under the Contract, or which limits in any substantial way, Client/HSCC 's rights or the Bidder's obligations under the Contract as provided for in Bid and/or is of an essential condition, the rectification of which would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids at reasonable price.
- iii. If a Bid is not substantially responsive to the requirements of Bid, it will be rejected by Client/HSCC. The decision of the Client/HSCC in this regard shall be final and binding. The financial Packages of non-responsive Bidders shall not be opened.

2.19 Evaluation of Bids

- i. Client/HSCC would examine and evaluate responsive Bids, as per the criteria set out in this document.
- ii. Client/ HSCC reserves the right to reject any Bid if:
 - a. At any time, a material misrepresentation is made or uncovered; **or**
 - b. The Bidder does not respond within the stipulated time to requests for supplemental information/ clarifications required for the evaluation of the Bid; **or**
 - c. It is found that the information provided is not true or incorrect or facts/ material for the evaluation have been suppressed.

2.20 Clarification of Bids

- i. Evaluation of technical Bids submitted by Bidders shall be undertaken based on details submitted therein only. Bidder shall not be allowed to submit on their own, additional information or material subsequent to the date of submission and such material / information, if submitted, will be disregarded. It is therefore essential that all details are submitted by the Bidder comprehensively, accurately and specifically in their technical Bid, avoiding vague answers. However, Evaluation Committee, if it so desires, reserves the right to seek any clarification from the Bidders on the information provided in the technical package. The request for clarifications and the response shall be in writing, or by Tele-fax. No change / addition in the information or substance of the Bid shall be sought, offered or permitted.
- ii. To assist in the examination, evaluation and comparison of the financial Bid, Evaluation Committee may ask Bidders individually for clarifications. The request for clarification and the response shall be in writing or by Tele-fax. No change in the price or substance of the Bid shall be sought, offered or permitted except as required to confirm correction of arithmetical errors observed by the Evaluation Committee during the evaluation of Bids.

2.21 Award of Contract

- a. Award Criteria

Client/HSCC or its assignees will declare the Bidder ranked L1 as Successful Bidder and proceed to issue Letter of Award (LOA) as per the procedure mentioned in the Bid Document and terms and conditions set out in this Bid document.
- b. Notification of Award
 - i. Prior to the expiry of the period of Bid Validity, Client/ HSCC will issue the Letter of Award to the Successful Bidder, notifying him of being declared successful and the intent to sign the Contract with him. This letter (hereinafter and in the Conditions of Contract called 'the Letter of Award') shall mention the sum which Client will pay to the Agency/firm in consideration of the completion and guarantee of the work to be performed by them, as prescribed therein (hereinafter and in the conditions of Contract called 'the Contract Price'). No correspondence will be entertained by Client/ HSCC from the unsuccessful Bidders.
 - ii. The Letter of Award shall constitute a part of the Contract.

- iii. Upon submission of Performance Security by the Successful Bidder, Client/HSCC will promptly notify the other Bidders and discharge / return their Bid securities.
- c. Signing of Contract
 - i. Client/ HSCC shall prepare the Contract in the Performa (**Form D**) included in this document, duly incorporating all the terms of contract between the two parties. Within 30 days from the date of issue of the Letter of Award the Successful Bidder will be required to execute the Contract.
 - ii. Prior to the signing of the Contract, the Successful Bidder shall submit Performance Security.
 - iii. The Contract shall be duly signed by Client or its assignees and Agency/firm through their authorized signatories.
 - iv. In case the Successful Bidder does not sign the Contract, Client reserves the right to cancel the selection process, forfeit any Bid Security and/or Performance Security, as the case may be, submitted by the Successful Bidder and either re-Bid or proceed in any manner that it may deem fit.
 - d. Performance Security
 - i. The Successful Bidder shall furnish to HSCC or its assignees or any agency appointed by them, towards Performance Security, a bank guarantee for an amount of 10% of the total Contract Price, in accordance with the provisions in the General Conditions of Contract. The bank guarantee has to be from a scheduled commercial bank based in India. The format for bank guarantee shall be as per Form-C provided in this BID. The Performance Security shall be furnished within the time limit specified in Notice Inviting Bids.
 - ii. The Bank Guarantee should be valid up to three (03) Months beyond the Defects Liability Period (DLP).
 - iii. Failure of the Successful Bidder to submit the required Performance Security shall constitute sufficient grounds for the annulment of decision to award the Contract and forfeiture of the Bid Security
 - e. Sub-contracting
 - i. The Agency/firm shall not sub-contract the whole of the works. The agency/firm shall not subcontract any part of the work without notifying and getting prior approval from the Client/HSCC.
 - ii. The agency/firm shall be responsible for observance, by all sub-agencies/firms, of all the provisions of the Contract. The Agency/firm shall be responsible for the acts or defaults of any sub-agency/firm, his representatives or employees, as fully as if they were the acts or defaults of the Successful Bidder, his representatives or employees. The Agency/firm shall provide to the Engineer, the details of all the sub contracts including terms and conditions of the contracts. The Agency/firm shall be solely responsible for the performance of the sub agency/firm and for making payments to the sub-agency/firm.
 - f. Defects Liability Period and maintenance period
 - i. The Defects Liability Period/ maintenance period shall be up to 12 months from the date of issue of completion certificate and handing over to client.

- ii. The agency/firm shall, at its own risk and cost, make good, any defects, complete any leftover work as required by the Client during defects liability period.
 - iii. Maintenance Period shall be upto 36 months from the date of issue of completion certificate and handing over to client including Defects Liability Period of 1 year.
- g. Right to modify the design
- The Client shall have the right to modify the design/solution prepared by the agency/firm. The agency/firm shall comply with any such instructions by the Engineer or the Client and suitably modify the design/solution and submit the same to the Client for approval.
- h. Client's right to accept any Bid and to reject any or all Bids
- i. Notwithstanding anything above, Client/HSCC reserves the right to accept or reject any Bid at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or Bidders.
 - ii. Client/HSCC reserves the right to cancel/annul the selection process, at any stage prior to the award of the Contract, in larger public interest, on account of the following:
 - a) In case no Bid/ a single Bid is received.
 - b) occurrence of any event due to which it is not possible to proceed with the selection process
 - c) an evidence of a possible collaboration/mischief on part of Bidders, impacting the competition and transparency of the selection process,
 - d) any other reason, which in the opinion of the Client necessitates the cancellation of the selection process
 - iii. On occurrence of any such event, Client/HSCC shall notify all the Bidders within 15 days of such decision. Client/HSCC shall also promptly return the Bid Security submitted by the Bidders within 30 days of issue of such notice. Client/HSCC is not obligated to provide any reason or clarification to any Bidder on this account. Client's/HSCC's liability under this clause is restricted to returning the Bid Security and no other reimbursements of costs/ expenses of any type shall be made by the Client on this account.
 - iv. The Client further reserves the right to re-bid the process or get the work done by a Government agency or Quasi Government agency if the Client is of the opinion that the Bids received are not economically or otherwise feasible or not acceptable due to reasons in sub clauses (a) to (d) above.

All amendments/ addendum shall be made available at HSCC e-tender portal <http://www.tenderwizard.com/HSCC>. It will be the responsibility of the bidder to see the web site regularly and update.

Annexure -I (Checklist)**CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE BID****TECHNICAL PACKAGE - Part I**

S.No	Name of Document	Mode of submission	Page No.
1.	Form of Bid and Appendix (Form A) for the Bid	In Original & Copy Online	
2.	Non refundable Demand Draft of Rs5,000/- (Rs. Five thousand only) as cost of bid	In Original & Copy Online	
3.	Bid Security/EMD (Form B) in separate sealed envelope	In Original & Copy Online	

TECHNICAL PACKAGE - Part II

S.No	Name of Document	Mode of submission	Page No.
1.	Checklist for the enclosed documents as per the format attached (Annexure I)	Online	
2.	Format for Performance Security Bank Guarantee (Form C)	Online	
3.	Format for Contract (Form D)	Online	
4.	Power of attorney (Form E) in favour of the person signing the Bid	Online	
5.	Affidavit by Bidder (Form F) on a duly notarized non judicial Rs 100/- stamp paper	Online	
6.	Litigation History (Form G)	Online	
7.	Affidavit/ Undertaking for engaging specialized agencies (Form H)	Online	
8.	Manufacturers (OEM) letter of authorization (Form I & Form J) of Clause 1.31	Online	
9.	Form “ T-1A ” (Financial Information)	Online	
10.	Form “ T -1B ” (Certificate from a Schedule Bank)	Online	
11.	Form “ T-2 ” (Details of works)	Online	
12.	Form “ T-3 ” (Project under execution of award)	Online	
13.	Form “ T-4 ” (Details of Technical & Administrative personnel)	Online	
14.	To be uploaded complete Bid documents, as listed in Notice Inviting Bids i.e. Vol.- I, II, III, IV excluding the Bill of Quantities (Volume –V) but including amendment(s)/addendum(s)/Corrigendum(s)/Clarification(s) issued, if any.	Online	
15.	Copies of Works Contract Tax/VAT Registration or undertaking in this regard as per clause 1.25	Online	
16.	Undertaking as per requirements of Clause 1.26	Online	
17.	Un-price, detailed, item-wise Bill of quantity for the Sr No. 1.0, 2.0, 35.0 and 36.0 of PART A-1 of BOQ (Volume V) as per Annexure E. Annexure F for make and model	Online	

FINANCIAL PACKAGE

S.No	Name of Document	Mode of submission	Page No.
1.	Vol. – V (Bill of Quantities)	Online	

The bidders are required to submit all documents duly authenticated by digital signatures and online only. No hard copy of the documents is required to be submit except (a) Original non refundable Demand Draft of Rs.5,000/- (Rs. Five thousand only) as cost of bid, in favour of “*HSCC India Limited*” payable at Delhi/ Noida (b) Original bid security as per approved form B, Vol.1 of tender (c) Original Form of bid and Appendix to the, HSCC (India) Ltd., Plot no. E-6(A), Sector-1, Noida (U.P.) Pin-201301, before date and time fixed for opening of bid either by registered post or by hand failing which the bid will be declared non-responsive.

FORM OF BID

To

Deputy General Manager (System),
HSCC (India) Ltd.,
E-6(A), Sector 1,
Noida – 201301

Sub : Submission of Proposal

Name of the Work: “Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana.”

Having visited the Site, ascertained the Site conditions and examined the General Conditions of Contract as well as Specific Conditions of Contract, Notice Inviting Bids, Instructions to Bidders etc. and addenda for the above project, we the undersigned, are pleased to submit our technical and financial Bid along with relevant documents.

1. We acknowledge that the Appendix forms an integral part of the Bid.
2. While preparing this Bid, we have gathered our own information and conducted our own inquiry/survey to our satisfaction and we did not rely solely on the information provided in the Bid Documents. We shall not hold Client/HSCC responsible on any account in this regard.
3. We undertake, if our Bid is accepted, to commence the works within the stipulated time and to complete the whole of the works comprised in the Contract within the stipulated time calculated from the start date
4. If our Bid is accepted, we will furnish a bank guarantee as Performance security for the due performance of the Contract. The amount and form of such guarantee or bond will be in accordance with as given in the General Conditions of the Contract.
5. We are aware that in the event of delay in execution of the Project, beyond the agreed timelines due to reasons attributable to us, liquidated damages shall be recovered from us.
6. Our Bid is valid for your acceptance for a period of 180 days from the last date of submission of the Bid as per the Bid Documents or any extension thereto.
7. We agree to the General Conditions of Contract and Specific Conditions of Contract and the terms and conditions mentioned in the Bid Documents.
8. We declare that the submission of this Bid confirms that no agent, middleman or any intermediary has been, or will be engaged to provide any services, or any other item of work related to the award of this Contract. We further confirm and declare that no agency commission or any payment, which may be construed as an agency, commission has been, or will be, paid and that the Bid price does not include any such amount. We

acknowledge the right of Client/HSCC, if it finds anything to the contrary, to declare our Bid to be non-compliant and if the Contract has been awarded to declare the Contract null and void.

- 9. We understand that you are not bound to accept the lowest or any Bid you may receive.
- 10. If our Bid is accepted, we understand that we are to be held solely responsible for the due performance of the Contract.
- 11. We enclose;
 - a. All documents as per the checklist
 - b. Bank guarantee for Rs _____ (Rupees _____ only) issued by _____ (name of the bank) valid until _____ towards EMD.

- Note :
- i. The Appendix forms part of the Bid
 - ii. Bidders are required to fill up all the blank spaces in this form of Bid and Appendix.

Dated this.....day of.....20...

Signature

Name..... in the capacity of

duly authorized to sign Bids for and on behalf of.....

Address

.....

.....

Witness – Signature

Name

Address

.....

.....

Form A Appendix

APPENDIX TO THE FORM OF BID

i.	(a) Amount of Performance Guarantee to be deposited by financially successful bidder (b) Amount of Security Deposit	As per Clause 1 of GCC
ii	Date for commencement of work	30 days from letter of award or 30 days after handing over of site whichever is later.
iii	Time for completion	According to Table-I
iv.	Amount of compensation in case of extension of completion date due to delays by the Agency/firm	As per Clause 2 of GCC
v.	Defects Liability Period from the date of issue of "Completion certificate"	12 months
vi.	(a) Period of validity of Performance Guarantee (b) Period of validity of Security Deposit	As per of GCC As per of GCC

Signature
(Authorized Signatory)

Date

Place

.....

Name

Address

Form B

FORMAT FOR EMD/BID SECURITY

(To cover payment of Bid Security and Conditions of Contract)

(On a stamp paper of appropriate value from any Nationalised Bank or Scheduled Bank)

To

Deputy General Manager (System),
HSCC (India) Ltd.,
E-6(A), Sector 1,
Noida – 201301

Dear Sir,

In consideration of your agreeing to accept Bank Guarantee for Rs.
(Rupees) in lieu of
payment from M/s having its /their
registered office at(hereinafter
called the Bidder) towards Bid Security in respect of your Tender no.
calling for Tender forat and for
due fulfilment of the terms and conditions of the said Tender, we hereby undertake and
agree to indemnify and keep you indemnified to the extent of Rs
(Rupees).

In the event of any loss or damages, costs, charges or expenses caused to or suffered by you
by reason of any breach or non observance on the part of the Bidder of any terms and
conditions of the said Tender, we shall on demand and without cavil or argument, and
without reference to the Bidder, irrevocably and unconditionally pay you in full satisfaction
of your demand the amounts claimed by you, provided that our liability under this guarantee
shall not at any time exceed Rs
(Rupees).

This guarantee herein contained shall remain in full force and till you finalise the Tender
and select the Tender as per your choice and it shall in the event of the said Bidder being
selected and entrusted with the said work, continue to be enforceable till the said Bidder
executes the Agreement with you and commences the work as stipulated under the terms
and conditions of the said Tender have been fully and properly carried out by the said
Bidder and accordingly discharges the guarantee.

We also agree that your decision as to whether the Bidder has committed any breach or non
observance of the terms and conditions of the said Tender shall be final and binding on us.

We undertake to pay the Consultant any money so demanded by the Client/Consultant
notwithstanding any dispute or disputes raised by the Agency/firm(s) in any suit or
proceedings pending before any Court or Tribunal relating thereto, our liability under this
present being absolute and equivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for
payment there under and the Agency/firm(s) shall have no claim against us for making such
a payment.

This guarantee shall continue to be in full force and effect for a period of 180 days from the date of submission of Bid. Notwithstanding the above limitations, we shall honour and discharge the claims preferred by you within thirty days of expiry of this guarantee.

We shall not revoke this guarantee during its currency except with your previous consent in writing. This guarantee shall not be affected by any change in Constitution of our bank or of the Bidder firm. Your neglect or forbearance in the enforcement of the payment of any money, the payment whereof is intended to be hereby secured or the giving of time for the payment hereto shall in no way relieve us our liability under this guarantee.

Dated this day of

Yours faithfully,

For

Signature & seal of the Bank (Authorised Signatory)

Form C

FORM OF PERFORMANCE SECURITY BANK GUARANTEE

(On a stamp paper of appropriate value from any Nationalised Bank or Scheduled Bank)

To

Deputy General Manager (System),
HSCC (India) Ltd.,
E-6(A), Sector 1,
Noida – 201301

Dear Sir,

In “Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana.” For DGMR, Panchkula (hereinafter called ‘Employer’) which expression shall include his successor and assignees represented by his Consultant, M/s HSCC (I) Ltd, E-6 A, Sector-1 Noida (hereinafter called HSCC) having awarded to M/S _____ (hereinafter referred to as the said Agency/firm or ‘Agency/firm’ which expression shall wherever the subject or context so permits include its successors and assignees) a Contract No _____ in terms inter alia, of the HSCC Letter No. _____ dated _____ and the General Conditions of Contract and upon the condition of the Agency/firm's furnishing Security for the performance of the Agency/firm's obligations and discharge of the Agency/firm's liability under and in connection with the said Contract upto a sum of Rs. _____ (Rupees _____ only) amounting to _____ percent of the total Contract value.

1. We, _____ (hereinafter called ‘The Bank’ which expression shall include its successors and assignees) hereby jointly and severally undertake to guarantee the payment to the Employer in rupees forthwith on demand in writing and without protest or demur or any and all moneys payable by the Agency/firm to the Employer in respect of or in connection with the said Contract inclusive of all the Employer's losses and damages and costs, (inclusive between attorney and client) charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by the Employer to the Bank with reference to this guarantee upto an aggregate limit of Rs. _____ (Rupees _____ only).
2. We _____ Bank Ltd. further agree that the Employer shall be sole judge of and as to whether the said Agency/firm has committed any breach or breaches of any of the terms and conditions of the said Contract and the extent of loss, damage, cost, charges and expenses caused to or suffered by or that may be caused to or suffered by the Employer on account thereof and the decision of the Employer that the said Agency/firm has committed such breach or breaches and as

to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by the Employer from time to time shall be final and binding on us.

3. The Employer shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other Security in respect of the Agency/firm's obligations and liabilities hereunder or to vary the Contract or the work to be done there under vis-a-vis the Agency/firm or to grant time or indulgence to the Agency/firm or to reduce or to increase or otherwise vary the prices of the total Contract value or to release or to forbear from enforcement of all or any of the Security and/or any other Security(ies) now or hereafter held by The Employer and no such dealing(s) reduction(s) increase(s) or other indulgence(s) or arrangements with the Agency/firm or release or forbearance whatsoever shall absolve the bank of the full liability to the Employer hereunder or prejudice the rights of the Employer against the bank.
4. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution, or change of constitution or insolvency of the Agency/firm but shall in all respects and for all purposes be binding and operative until payment of all monies payable to the Employer in terms thereof.
5. The bank hereby waives all rights at any time inconsistent with the terms of this guarantee and the obligations of the Bank in terms hereof shall not be anywise affected or suspended by reason of any dispute or disputes having been raised by the Agency/firm stopping or preventing or purporting to stop or prevent any payment by the Bank to the Employer in terms hereof.
6. The amount stated in any notice of demand addressed by the Employer to the Bank as liable to be paid to the Employer by the Agency/firm or as suffered or incurred by the Employer on account of any losses or damages or costs, charges and/or expenses shall be conclusive evidence of the amount so liable to be paid to the Employer or suffered or incurred by the Employer as the case may be and shall be payable by the Bank to The Employer in terms hereof.
7. This guarantee shall be a continuing guarantee and shall remain valid and irrevocable for all claims of the Employer and liabilities of the Agency/firm arising upto and until midnight of _____.
8. This guarantee shall be in addition to any other guarantee or Security whatsoever that the Employer may now or at any time anywise may have in relation to the Agency/firm's obligations/or liabilities under and/or in connection with the said Contract, and the Employer shall have full authority to have recourse to or enforce this Security in preference to any other guarantee or Security which the Employer may have or obtain and no forbearance on the part of the Employer in enforcing or requiring enforcement of any other Security shall have the effect of releasing the Bank from its full liability hereunder.

9. It shall not be necessary for the Employer to proceed against the said Agency/firm before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank notwithstanding that any Security which The Employer may have obtained or obtain from the Agency/firm shall at the time when proceedings are taken against the said bank hereunder be outstanding or unrealised.
10. We, the said Bank undertake not to revoke this guarantee during its currency except with the consent of the Employer in writing and agree that any change in the constitution of the said Agency/firm or the said bank shall not discharge our liability hereunder.
11. We _____ the said Bank further that we shall pay forthwith the amount stated in the notice of demand notwithstanding any dispute/difference pending between the parties before the arbitrator and/or that any dispute is being referred to arbitration.
12. Notwithstanding anything contained herein above, our liability under this guarantee shall be restricted to Rs. _____ (Rupees _____) and this guarantee shall remain in force till _____ and unless a claim is made on us within 3 months from that date, that is before _____ all the claims under this guarantee shall be forfeited and we shall be relieved of and discharged from our liabilities there under.

Dated _____ day of _____ 20__

For and on behalf of Bank.

Issued under seal :

Form D

FORM OF CONTRACT

(To be executed on Non judicial stamp paper of Rs Rs. 100/- duly notarized)

This contract made the ___ day of _____ 20__ at _____ between **Director General, Medical Education and Research, Government of Haryana, Panchkula** (hereinafter called "The Employer/ Client") represented by M/s HSCC (I) Ltd, E-6 A ,Sector-1, Noida who enters into this contract of the one part and M/s..... (Hereinafter called "The Agency/firm") of the other part.

Whereas the Employer is desirous for "Development of IT Infrastructure (HMIS, PACS, LAN, EMS, LMS & QMS) for Kalpana Chawla Govt. Medical College & Hospital, Karnal, Haryana." ("The Works") and the remedying of any defects therein.

AND WHEREAS the Employer has invited the bids for the work.

AND WHEREAS the bid quoted by Agency being L1 has accepted its bid.

Now this Contract witnessed as follows:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz :
 - (a) Volume – 1 (NIT & Evaluation Criteria)
 - Notice Inviting Bids
 - Instruction to bidder
 - Technical bid
 - Volume- II (GCC)
 - General Conditions of Contract
 - Volume – III (SCC)
 - Specific Condition of Contract
 - Volume – IV Technical Specifications
 - Volume - V (Financial bid and Bill of Quantities)
 - Letter of Award dated
 - All the correspondence till award of contract i.e. addendum, LOA etc.
 - Technical and Financial bids submitted by bidder.
3. In consideration of the payments to be made by the Employer to the Agency/firm as hereinafter mentioned, the Agency/firm hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.

4. The Employer hereby covenants to pay the Agency/firm in consideration of the execution and completion of the Works and the remedying of defects therein the Contract Price or only such other sums as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Contract to be executed the day and year first before written.

Signed, Sealed, and Delivered by the Said

Binding Signature of [HSCC] for and on behalf of Director General, Medical Education and Research, Government of Haryana, Panchkula

Binding Signature of Agency/firm

In the presence of

Witness (1) :

Witness (2) :

Form E

Format for Power of Attorney for authorized signatory

To be executed on Non judicial stamp paper of Rs Rs. 100/- duly notarized.

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

Know all men by these presents, We
(Name of the Tenderer and address of their registered office) do hereby constitute, appoint and authorize Mr / Ms.....(name and residential address of Power of Attorney holder) who is presently employed with us and holding the position ofas our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for the Project and submission of all documents and providing information / responses to Client/HSCC, and generally dealing with Client/HSCC in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Place:-

Date:-

Accepted by

Sd/-

Name of Attorney:-

Designation of Attorney:-

Executants

Name:-

Designation:-

Name of Co.:-

Seal/Stamp of Company

Stamp of Attorney with

Stamp containing Name and Designation

AFFIDAVIT

(To be submitted on duly Notarized non judicial Stamp Paper of Rs. 100/-)

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that our firm M/s _____ have neither abandoned any contract awarded to us nor such works have been rescinded, during the last five years prior to the date of this application.
3. The undersigned hereby certifies that our firm M/s _____ have not been blacklisted/debarred/penalized, declared non performer/expelled/terminated by any government agency or public sector undertaking or judicial authority/arbitration body
4. The undersigned hereby authorize (s) and request (s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Client to verify this statement or regarding my (our) competence and general reputation.
5. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Client.

Signed by an Authorized Officer of the Firm
With seal of the firm

Form G

Litigation History

(On letterhead of the applicant)

Name of Applicant

Application should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution.

Year	Award/court decree FOR or AGAINST Applicant	Name of Client, cause of litigation and matter in dispute	Disputed amount (current value in INR)	Actual Awarded/ decretal Amount (in INR)	Status Pending/ decided

FORM H

UNDERTAKING

We do hereby undertake to engage a specialised agency after approval of HSCC / Client for undertaking the execution of specialised services for works of (_____ Name of the project_____) whose minimum qualification shall be as under:

- (i) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are submitted should be either of the following:
 - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost .
or
 - b. Two similar completed works costing not less than the amount equal to 60% of the estimated cost.
or
 - c. One similar completed work costing not less than the amount equal to 80% of the estimated cost.
- (ii) Average Annual Financial Turnover during the last three financial years, i.e., 2012-13, 2013-14 & 2014-15 should be at least 50% of the estimate cost.
- (iii) We shall be solely responsible for successful execution of the work.

**Authorized Signature of Bidder with
stamp**

Form I

Manufacturer's Authorisation Form

To

Director,
Kalpana Chawla Government Medical College (KCGMC),
Karnal, Haryana,

Ref: Your Tender No. _____ for _____
_____ dated _____ .

Dear Sir,

We _____ who are proven and reputable manufacturers of _____ (*Name and description of the product offer in the tender*), hereby authorize M/s _____ (*Name and address of agency/firm*) to submit the tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender documents for the above product manufactured by us.

We undertake to provide support commitments during the warranty period and also take all warranty related responsibility in the event that M/s _____ fails to comply with the support commitments during the tenure of warranty.

Your faithfully,
[Signature with date, Name and Designation]

For and on behalf of _____ (*Name of Manufacturers*)

- Note – 1. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*
- 2. Original letter may be sent.*

Form I

Authorisation Form

To

Director,
Kalpana Chawla Government Medical College (KCGMC),
Karnal, Haryana,

Ref: Your Tender No. _____ for _____
dated _____ .

Dear Sir,

We undertake to provide maintenance support (Labour and parts) commitments during the warranty and maintenance period and take all warranty and maintenance related responsibility in the event of *Manufacturers* fails to comply with the support commitments during the tenure of warranty (As per Form I of tender document).

Your faithfully,
[Signature with date, Name and Designation]

For and on behalf of _____ (Name of SI/Agency)

*Note – 1. This letter of authorization should be on the letter head of the SI/Agency and should be signed by a person competent and having the power of attorney.
2. Original letter may be sent.*

FORM 'T-1A'**FINANCIAL INFORMATION**

1. **Financial Analysis**-Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly as submitted by the applicant to the Income tax Department (Copies to be attached) and duly certified by the Chartered Accountant mentioning the membership number issued by ICAI along with the full address.

i) **Gross Annual Turnover** for last three years ending 31.03.2014

Financial Year	Annual Turn Over in Indian Rupees (or equivalent to Indian Rupees) as per Audited Balance Sheet
2011-2012	Rs.
2012-2013	Rs.
2013-2014	Rs.
Average Annual Turnover over the past three years	Rs.

ii) **Profit / Loss** for last Five years ending 31.03.2014

Financial Information in Rs. Equivalent	For year 2009-2010	For year 2010-11	For year 2011-12	For year 2012-13	For year 2013-14
1. Total Assets					
2. Current Assets					
3. Total Liabilities					
4. Current Liabilities					
5. Profit before Tax					
6. Profit after Tax					
7. Net Worth					

Financial arrangements for carrying out the proposed work.
Solvency certificate from Bankers of the bidder in the prescribed Form "T-1B".

Signature of Chartered
Accountant with Seal

Signature of Applicant.

FORM 'T-1 B'

Solvency Certificate

FORM OF BANKER'S CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s./Shri having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement upto a limit of Rs. (Rupees.....). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)
For the Bank

NOTE:

Bankers certificates should be on letter head of the Bank, sealed in cover addressed to tendering authority.

FORM - 'T - 2'**DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED**

**DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH
PREVIOUS TO THE ONE IN WHICH THE BIDS ARE SUBMITTED**

Sl.No	Name of Work/ Project & location	Owner of sponsoring Organization	Cost of Work In Crore)	Date of Commencement As per contract	Stipulated Date of completion	Actual date of completion	Litigation/ Arbitration Pending/ in Progress with details*	Name & address/ Telephone No. of officer to whom reference may be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Indicate gross amount claimed and amount awarded by the Arbitrator.

Copy of work Orders and completion certificate of the above works should also be submitted.

Certify that above list of works is complete & no work has been left out and that the information given is correct to my knowledge and belief.

Signature of Applicant

FORM 'T - 3'

PROJECT UNDER EXECUTION OR AWARDED

Sl.No	Name of Work/ Project & location	Owner of sponsoring Organization	Cost of Work	Date of Commencement As per contract	Stipulated Date of completion	Uptodate Percentage Progress of work	Slow Progress, If any, & reasons thereof	Name & address/ Telephone No. of officer to whom reference may be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Signature of Applicant

Form 'T – 4'

**DETAILS OF TECHNICAL & ADMINISTRATIVE
PERSONNEL TO BE EMPLOYED FOR THE WORK**

Sl. No	Designation	Total Number	Number Available For this Work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Signature of Applicant