

**REGIONAL INSTITUTE OF MENTAL HEALTH  
(LGBRIMH), TEZPUR, ASSAM**

**Tender for  
Appointment of Model Maker for Preparation of  
Architectural Model of Master Plan for LGB Regional  
Institute of Mental Health, Tezpur (Assam)**

**Tender No. HSCC/D&E/TEZPUR/LGBRIMH/AM/2022**



**HSCC (INDIA) LTD**  
(A subsidiary of NBCC (I) Ltd)  
(A Government of India Enterprises)  
E-6(A), Sector-1, NOIDA(U.P) 201301 (India)

**Phone : 0120-2542436-40**

**Fax : 0120-2542447**

**TENDER FOR “APPOINTMENT OF MODEL MAKER FOR PREPARATION OF ARCHITECTURAL MODEL OF MASTER PLAN FOR LGB REGIONAL INSTITUTE OF MENTAL HEALTH, TEZPUR (ASSAM)**

HSCC (India) Limited on behalf of LGBRIMH invites bids for appointment of Model Maker for preparation of ‘Architectural Model of Master Plan for LGB Regional Institute of Mental Health, Tezpur (Assam)’

**1. Scope of work**

1. The general scope of professional services to be rendered by Architect / Consultants/ Model Maker will include –
  - (a) Architectural Model (3ft x 4 ft) of acrylic/forex sheet at scale of 1:1000 with lighting.
  - (b) Acrylic transparent box (min 4mm thick).
  - (c) Wooden Box for packing and transportation.
  - (d) Physical model to be transported to HSCC Site office LGBRIMH, Tezpur (Assam) Pin-784001.
  - (e) Agency has to ensure that the model should reach at HSCC Tezpur site without any damage. If there will be any damage, it should be rectified by the agency on their own cost at Tezpur site.

**2. Rate**

The rate for preparing/ creating the Physical Model and delivery at LGBRIMH Tezpur by consultant / Model Maker shall be filled in the price bid format attached at Annexure - 1.

3. The completion period shall be fifteen (15) calendar days and reckoned from the date of issue of the work order.

4. Income tax shall be deducted from Agency's bill as per rules.

**5. Payment Terms**

100% payment shall be released after satisfactory completion of scope of work as mentioned under sr. no. 1 above.

6. The agency shall be liable to pay compensation to HSCC in case of delay in fulfilling obligation under this agreement for causes solely attributable to the consultant at 1% (One percent) of contract amount per day of delay subject to maximum of 5%(five percent only) of the total contract price towards their contract.

7. The agency shall not be permitted to work with HSCC, if their near relative is/are working in HSCC.
8. HSCC reserves the right to accept or reject any or all applications without assigning any reason.
9. Please submit duly signed and stamped copy of the following documents superscribing **“Appointment of Model Maker for preparation of Architectural Model of Master Plan and delivery to LGB Regional Institute of Mental Health, Tezpur (Assam)”** in a sealed envelope.:
  - a) Work experience certificates of similar work/s of –  
  
Three Similar works each costing not less than 40% of estimated cost  
  
(or)  
  
Two Similar works each costing not less than 60% of estimated cost  
  
(or)  
  
One Similar work costing not less than 80% of estimated cost
  - b) Copy of the PAN and GST nos. of the consultancy firm / consultant
  - c) Copies of Architectural model which were prepared by consultancy firm to exhibit their capability and working experience in the similar field.
  - d) Evidence to confirm that the consultancy firm / consultant is working in the similar field since last three (03) years (minimum).
  - e) Price Bid on agency Letter Head (duly signed stamp).
  - f) Original bid security of Rs.1000/- in form of Bank Draft in favour of “HSCC (I) Limited” payable at Noida.
  - g) The Bid Security of all other unsuccessful bidders shall be refunded within 15 days of finalization of appointment of consultant / Model maker.  
Bid Security of successful Bidder shall be adjusted in their Bill.
  - h) Duly Signed & Stamped copy of the Tender documents to be submitted.
10. The sealed envelope containing above documents (duly signed and stamped) shall be reach by 15:00 hrs on 10<sup>th</sup> November, 2022 in the office of Manager (Arch), HSCC (India) Limited, E-6(A), Sector-1, Noida (U.P.) – 201301.

Dy. Gen. Mgr (Civil Structures)  
HSCC (India) Limited

PRICE BID (On letter head of consultant)

To,  
Dy. Gen. Mgr (Civil Structures),  
HSCC (India) Limited,  
E-6(A), Sector-1,  
Noida (U.P.) – 201301

Subject: Invitation of Quotation for “Architecture Model of Master Plan of LGB  
Regional Institute of Mental Health, Tezpur,(Assam)”

1. We have read the conditions and have understood fully. We quote our Lump-sum cost incl. taxes for preparation/making/transportation of Physical Model as per scope of work.

| Sr. No. | Brief Description of the Works  | Unit | Quoted fee (Rs. in word) | Quoted fee (Rs. in figure) |
|---------|---|------|--------------------------|----------------------------|
| A       | Preparation & delivery of Architectural Physical Model at HSCC Site office LGBRIMH Tezpur as per scope of work. | 1    |                          |                            |

Signature  
Name & Address of the Firm with seal

Date:

Place: