

# HSCC (India) Limited

Plot No. – 6(A), Block – E, Sector 1, NOIDA – 201301 Uttar Pradesh

No. HSCC/MCC/PG-III/EDW/A/2011

17.02.2011

## Short Term Tender Notice

**HSCC (India) Limited**, for and on behalf of “**National Institute of Virology (NIV),MCC, 130/1, Sus Road Pashan Pune-411 021 (under ICMR ,New Delhi)**” invites the tender for the “**External Development Works - Part I - Construction of Security Building and associated works ( Estimated Value- Rs.56.00 lacs and completion time 3 months). Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works (Estimated Value- Rs.30.00lacs and completion time 2 months)** for Existing BSL-4 laboratory at Microbial Containment Complex (Indian Council of Medical Research) Pune and its maintenance during the liability period. Sale of tenders from 17.02.2011 to 28.02.2011 at HSCC corporate Office at Noida & Site Office at MCC, Sus Road, Pashan, Pune. A pre –bid meeting shall be held on 25.02.2011 at HSCC corporate Office at Noida. Last date of submission of tenders 02.03.2011 up to 3.00PM at HSCC(I) Ltd. Noida. For details of the work & tender, please visit website <http://www.hsccltd.co.in>. & <http://www.niv.co.in>.

Prospective bidders are advised to regularly scan through HSCC website as corrigendum /amendments etc, if any, will be notified on the company’s website and separate advertisement will not be made for this.

**General Manager (PG-III)**

**National Institute of Virology  
Microbial Containment Complex  
(Indian Council of Medical Research)  
130/1, Sus Road, Pashan, Pune- 411 021**

**No. HSCC/MCC/PG-III/EDW/A/2011**

**Dated : 17-02-2011**

**NOTICE INVITING TENDER**

On behalf of National Institute of Virology, MCC, Pune, **HSCC (India) Ltd**, invites sealed tenders in two bid system from the contractors/firms for the following works as a single job:

<b>Sl. No.</b>	<b>Name of Work</b>	<b>Estimated Cost (Rs.)</b>	<b>Bid Security (Rs.)</b>	<b>Cost of document (Rs.)</b>	<b>Period of Completion</b>
1.	<b>External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works.</b>	86 lacs	1,50,000/-	5000/-	03 Months for Part I and 02 months for Part II

**1. Eligibility Criteria :**

- (a) Average annual financial turnover during the last three years [2006-2007, 2007-2008, 2008-2009 should be at least 100% of estimated cost.
- (b) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which application are invited should be either of following :

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost **or** Two similar completed works each costing not less than the amount equal to 50% of the estimated cost **Or** One similar completed work costing not less than the amount equal to 80 % of the estimated cost.

- (c) A solvency certificate from applicant's bank ( Nationalized/ Scheduled ) that applicant is solvent for the sum of 30% of estimated cost. The certificate should not be more then one year old.

2. Applicants may obtain the tender documents on any working day between **10.00 AM** and **4.00 PM** from 17.02.2011 to 28.02.2011 on written request from **HSCC Corporate office situated at Plot No.-E6 A, Sector 1, Noida, UP-201301/ HSCC Site office at MCC,130/1, Sus Road, Pashan,Pune**, against a non refundable amount of **Rs. 5000/-** payable in cash for each package or in the form of Demand Draft/ Banker's Cheque in favour of **HSCC (INDIA) Limited** from any nationalized bank/ scheduled bank payable at **NOIDA / DELHI**. The applicant may collect the documents in person with authorization letter or on request, HSCC will promptly dispatch the documents by courier on payment of an extra amount of **Rs. 500/-** over & above the said document fee of **Rs. 5000/-**, but under no circumstances HSCC will be held responsible for late delivery or loss of the documents so mailed.

The applicants may see the tender documents during the sale period as referred above at HSCC Corporate office, Noida prior to purchasing.

3. A pre –bid meeting shall be held on 25.02.2011 at HSCC corporate Office at Noida.
4. Tender complete in all respect must be submitted in sealed envelopes ( as a single job of package I & II), which must be either delivered by hand or by registered mail to **HSCC** corporate office at the above address so as to reach not later than **15.00 hours on 02/03/2011**. Technical bid shall be opened **on 02/03/2011 at 15.30 hours**.
5. NIV/ HSCC reserves the right to Accept or Reject any /all bids without assigning any reason.
6. Tender document is available for viewing on HSCC web site at [www.hsccltd.co.in](http://www.hsccltd.co.in). Prospective bidders are advised to regularly scan through HSCC web site as corrigendum / amendments etc, If any, will be notified on the company's website and separate advertisement will not be made for this.

**G.M (PG-III)**

## INSTRUCTIONS TO APPLICANTS

**NAME OF WORK :** External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works for proposed BSL-4 laboratory at Microbial Containment Complex (Indian Council of Medical Research), Pune and its maintenance during the defect liability period.

**EMPLOYER / PRINCIPAL:** National Institute of Virology, Microbial Containment Complex,130/1, Sus Road, Pashan, Pune- 411 021.

### 1.0 Scope of Bid :

For & on behalf of National Institute of Virology, Microbial Containment Complex, 130/1, Sus Road, Pashan, Pune 411 021 (The Employer/Principal Employer), **HSCC (India) Ltd.** (the Consultant) intends to pre-qualify contractors/firms for the following works.

Sl. No.	Name of Work	Estimated Cost (Rs.)	Bid Security (Rs.)	Cost of document (Rs.)	Period of Completion
1.	External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works.	86 lacs	1,50,000/-	5000/-	03 Months for Part I and 02 months for Part II

1.1 The Scope of work relates to **External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works.** (Indian Council of Medical Research), Pune and its maintenance during defect liability period.

1.2 Prequalification is open to all firms having sound background and specialization in carrying out similar works.

### 2.0 Submission of Applications:

2.1 Tender including Pre Qualification Application complete in all respect must be submitted in sealed envelopes, which must be delivered by hand to **HSCC (India) Ltd.** at the above address so as to reach **not later than 15.00 hours on 02/03/2011.**

2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.

2.3 Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualifications) may result in disqualification of the Applicant.

### 3. Pre-qualification Criteria:

3.1 Pre-qualification will be based on meeting the following criteria regarding the Applicant's work experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the forms attached to the Letter of Application and proof of registration with statutory bodies.

3.2 The Applicant should meet the following minimum criteria for pre-qualification:

- (a) Average annual financial turnover during the last three years [2006-2007, 2007-2008, 2008 - 2009] should be at least 100% of total estimated cost.
- (b) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which application are invited should be either of following :

Three similar completed works each costing not less than the amount equal to 40% of the total estimated cost

Or

Two similar completed works each costing not less than the amount equal to 50 % of the total estimated cost.

Or

One similar completed work costing not less than the amount equal to 80 % of the total estimated cost.

- (c) A solvency certificate from applicant's bank (Nationalized/ Scheduled) that applicant is solvent for the sum of Rs. 30% of total estimated cost. The certificate should not be more than one year old.

**Similar work means successful completion of civil works consisting of External Services works or Construction of Building and associated civil works. The bidder is required to give an undertaking as per enclosed format at Annexure I.**

3.3 **Personnel Capabilities:** The Applicant must have suitably qualified personnel to execute the contract. (Applicant to fill enclosed ANNEXURE - III).

3.4 **Equipment Capabilities:** The Applicant should own, or have assured access to (through hire, lease, purchase agreement or other means) equipment to successfully execute the contract. (Applicant to fill enclosed ANNEXURE -IV).

3.5 **Financial Capabilities:** The Audited Balance Sheets for the last three financial years i.e (2006 - 07. 2007 - 2008, 2008 - 2009) should be submitted and must demonstrate the soundness of the Applicant's financial position showing positive net worth and net profit. Where necessary, the Consultant (HSCC) on behalf of Employer will make inquiries with the Applicant's bankers (Applicant to fill enclosed ANNEXURE-V).

3.6 The bidder shall submit the supporting documents regarding the information given in the ANNEXURE - I to ANNEXURE - VI.

3.7 Even though the applicants meet the above criteria, they are subject to be disqualified if they have:

- (a) Made misleading or false representation in the form, statements and attachments submitted; in proof of the qualification requirements, and for
- (b) Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, poor quality of work executed, litigation history, or financial failures, etc. and/or
- (c) The performance of any agency already worked/working with HSCC is not found satisfactory.
- (d) Non response or non submission of clarification within specified time.
- (e) Debarred or non performer in any of the works as on date of submission of bid.

The applicants are also subject to be disqualified, if they are found be black listed in any of the works.

- 3.8 The applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the pre qualification bid shall be borne by the applicant irrespective of the outcome.
- 3.9 The Firm should have requisite Value aided Tax / works contract Tax, income tax, ESI and PF registration with appropriate authorities. In case firm is not registered at the time of submission of bid, they will submit an undertaking that they will get registered with the concerned authorities in case they are awarded the work.

**4.0 General:**

- 4.1 Only contractor/firms whose bid is found to be generally in order, meets the prequalification criteria and substantially responsive shall be opened either at the Bid opening or at a subsequent date to be intimated in advance to such eligible Bidders.
- 4.2 If any information furnished by the applicant is found incorrect at a later stage applicant shall be liable to be debarred from tendering in NIV/HSCC. The department reserves the right to verify the particulars furnished by applicant independently.
- 4.3 Joint venture companies shall not be allowed to participate in the bid.
- 4.4 The Consultant/ Employer reserves the right to:
- (a) accept or reject any Bid including the lowest and to annul the Bidding process and reject all Bids, at any time prior to Award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for the Employer's/Engineer's action. The Employer/ Consultant shall neither be liable for any such actions nor be under any obligation to inform the Applicants.
  - (b) Cancel the bidding process and reject all applications.
  - (c) Split the work in to different packages if required.
- 4.5 No correspondence either from successful / pre qualified applicant or unsuccessful applicant will be entertained in this regard.

It is advised that bidder should check their eligibility as per tender document before applying.

## LETTER OF APPLICATION

[NOTE : On the letterhead of the Applicant including full postal address, telephone no., fax no., telex no., and cable address]

Date:

To

**The General Manager (PG-III)**  
HSCC (India) Ltd  
Plot No 6(A) , Block E, Sector - 1  
NOIDA ( U.P.)

Sirs,

Being duly authorize to represent and act on behalf of ..... (hereinafter referred to as "the Applicant"), and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby apply to be pre-qualified by yourselves as a bidder for the "**External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works** for Existing BSL-4 laboratory at Microbial Containment Complex (Indian Council of Medical Research) Pune and its maintenance during the defect liability period."

Tender Number	Name of work
No.HSCC/MCC/PG-III/EDW/A/2011	<b>External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works</b> for Existing BSL-4 laboratory at Microbial Containment Complex (Indian Council of Medical Research) Pune and its maintenance during the defect liability period."

2. Attached to this letter are copies or original documents defining:
  - (a) The Applicant's legal status;
  - (b) The principle place of business; and
  - (c) The place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
  - (d) Application form no.1 to 8.
  - (e) Copies of orders & Clients certificates for successful & timely completion in respect of minimum prequalification criteria clauses 3.2(a) to 3.2(d).
3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information:

General, Personnel, Technical and Financial Enquiries	
Contact 1 :	Telephone 1 :
Contact 2 :	Telephone 2 :

5. This application is made in the full understanding that:

- (a) Bids submitted by applicants will be subject to verification of all information submitted for pre-qualification;
  - (b) HSCC reserves the right to :
    - (i) amend the scope and value of the contract / bid under this project; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements; and
    - (ii) Reject or accept any application, cancel the pre-qualification / tender process, and reject all applications without assigning any reason thereof; and
  - (c) HSCC shall not be liable for any such actions and shall be under no obligation to inform the Applicant.
6. Appended to this application, details of participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the contract, and the responsibilities for execution of the contract.
7. The undersigned declare that statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed :
Name :
For and on behalf of :



## Application Form No. 1

### GENERAL INFORMATION

All individual firms applying for tender are requested to complete the information required for prequalification in this form. Information to be provided for all owners or applicants who are partnerships or individually-owned firms:

1.	Name of firm :
2.	Head office address :
3.	Telephone/ Fax No.:   Contact person :
4.	Fax :   Telex :
5.	Place of incorporation/ Registration :   Year of incorporation/ registration :

Signed :

Name :

For and on behalf of :



**Application Form No. 3**

**ANNUAL TURN OVER**

<b>Year</b>	<b>Annual Turn Over in Indian Rs. as per Audited Balance Sheet or CA certificate</b>
2006-07	Rs.
2007-08	Rs.
2008-09	Rs.
Average Annual Turn Over during the above last three years	Rs.

**NOTE :** The above data is to be supported by Audited Balance Sheets. In case, the Audited Balance Sheet is not available, the provisional Balance Sheet duly certified by Chartered Accountant (CA) is to be submitted. Membership no. of CA should also be mentioned.

**Application Form No. 4**

**DETAILS OF COMPLETED WORKS OF SIMILAR NATURE AND COMPLEXITY**

(During last seven years ending last day of month previous to the one in which applications are invited)

<b>Sl. No.</b>	<b>Project Name</b>	<b>Name of Employer</b>	<b>Brief description of the work. Contract No. &amp; Value of the project</b>	<b>Date of issue of work order</b>	<b>Date of Completion as per contract</b>	<b>Date of actual Completion</b>	<b>Reasons for delay</b>
1.							
2.							
3.							
4.							
5.							

**NOTE :**

- 1 Please attach supporting documents for the above information and satisfactory completion certificates along with order copies from clients.**
- 2 If the completion time / Project value is more than requirement, pro-rata value shall be considered for evaluation.**

**Application Form No. 5**

**PERSONNEL CAPABILITIES**

<b>Sl. No.</b>	<b>Name</b>	<b>Qualifications</b>	<b>Date of Employment</b>	<b>Position</b>	<b>Years of experience in the proposed position</b>

**Application Form No. 6**

**EQUIPMENT CAPABILITIES**

<b>Sl. No.</b>	<b>Particulars of Machineries, Tools, Plant, Centering and Shuttering etc. owned by applicant</b>	<b>Quantity</b>	<b>Approximate Value</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**UNDERTAKING**

We do hereby undertake to engage a specialised agency after approval of NIV /HSCC (India) Ltd. for undertaking the execution of works of <Name of Specialized Work/s> - <Name of the project> whose minimum qualification shall be as under:

1.

- (i) Average Annual Financial Turnover during the last three financial years, i.e., 2006-07, 2007-08 & 2008-09 should be at least 100% of the total cost of the works
- (ii) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
  - a. Three similar completed works costing not less than the amount equal to 40% of the total cost of the works.  
or
  - b. Two similar completed works costing not less than the amount equal to 50% of the total cost of the works.  
or
  - c. One similar completed work costing not less than the amount equal to 80% of the total cost of the works.
- (iii) We shall be solely responsible for successful and timely execution of the work.

**Authorized Signatory of bidder**

**CHECK LIST  
(ON BIDDER LETTER HEAD)**

**Annexure VI**

Sl. No. 1	Criteria 2	Requirements 3	Cross referencing / page no. at which required information is available (To be Mentioned) 4	Indicate Eligibility 5
1.	Average Turn over for last three years	100% of the total estimated project cost		
2.	Experience	<p>During last seven years Similar work completed, 3 Nos of value each not less than 40 % of the total estimated cost.</p> <p>Similar work completed, 2 Nos of value each not less than 50 % of the total estimated cost.</p> <p>One similar work completed, of value not less than 80 % of the total estimated cost.</p>		
3.	Personal Capability	List of qualified and experienced personal in relevant field.		
4.	Equipment capability	List of equipment required and proposed to be deployed and source of such equipment		
5.	Financial capability	Net worth positive for all the three years . Profit Earning for all the three years		
6	Solvency Certificate	Solvency certificate from applicant's bankers for 30% of the total estimated Project cost.		

**Authorized Signatory of bidder**



No. HSCC/MCC/PG-III/EDW/A/2010

17.02.2011

**Short Term Tender Notice**

**National Institute of Virology, MCC, Pune-411 021** invites the tender for the **External Development works - Part I - Construction of Security Building and associated works. Part II – Construction of Stone Masonry Boundary wall, Power fencing, Automatic Sliding gate, Road and associated works.** Estimated Cost of Works Rs. 86.00 lacs . Completion Period part I & Part II 03 (Three) Months and 2 months respectively. Sale of tenders from 17.02.2011 to 28.02.2011 For details of the work & tender, please visit website <http://www.hsccltd.co.in>. & <http://www.niv.co.in>.

**General Manager (PG-III)**