

INSTRUCTIONS FOR DOWNLOADING OF TENDER DOCUMENTS FROM INTERNET AND ITS SUBMISSION

1. The tender documents for the **Tender for Providing and fixing Furniture and other Miscellaneous Items at Guest House at Kolkata Medical College, Kolkata under Pradhan Mantri Swasthya Surakasha Yojana (PMSSY)** can be obtained from the HSCC website <http://www.hsccltd.co.in> and MOHFW website <http://www.mohfw.nic.in> and the tenders for the works can be given on the tender documents downloaded from the website subject to the conditions given below which shall be carefully studied by the intending bidders and offers submitted accordingly.
2. The tender documents shall be carefully downloaded from the website and the same shall be printed carefully, The tender documents so downloaded shall be complete in all respects, which shall be the sole responsibility of the bidder(s), and the HSCC/MoHFW shall not be liable for any mistakes/loss or corruption of data in the downloading and/ or printing. The end of each volume of the tender documents should be marked in bold letter as “END OF VOLUME – X” (where “X” is the Volume Number) on a separate page in the uploaded document, which may be checked while downloading the tender documents to ensure that the complete tender documents has been downloaded. The tenderer(s) must also compare the document as printed with the document as uploaded on the website. The Tenderer(s) or his authorized representative shall stamp and sign in original on each page of the downloaded tender document.
3. A master copy of the document downloaded from the website mentioned above shall be kept at HSCC Head Office, E-6A, Sector -1, Noida -201301, (U.P.). In case of any discrepancy between the tender document printed and submitted by the bidder after downloading from the website and the Master Copy, the later shall prevail and shall be binding on the tenderer(s). The offer received shall be deemed to have been submitted on the document as uploaded and appearing in the website mentioned above whose Master Copy is kept in the office of tender inviting authority.
4. The tenderer(s) shall print the documents on good quality, white A4 size paper on any quality Laser Printer.
5. The cost of tender document of Rs.1000/- as mentioned in the notice inviting tender shall be enclosed with the Envelope No.1 of the offer as a Demand Draft from a Scheduled Bank payable in favor of “**HSCC (I) Ltd.**” payable at New Delhi/NOIDA as cost of tender. The tenders submitted without the requisite cost of tender documents in an appropriate form shall not be considered.
6. The cost of tender document shall not be clubbed with the earnest money deposit.
7. The tender shall be filled up after careful study of the document and the site and any clarification required may be obtained from the tender inviting authority whose address is given in the tender document.
8. The tenderer(s) downloading the documents from internet must keep themselves updated through the website from which the tender document is downloaded regarding corrigenda, if any, to the same website. The offers received without such corrigenda published are liable to be rejected.
9. Any willful changes/deletion/addition in printing carried out in the tender documents shall be viewed very seriously, whether detected at the time of opening/award of work, and the same may result in penal action including banning of further business with the defaulting tenderer(s). In addition, the tenderer(s) are liable to be prosecuted for the same as per law.
10. Even though the tenderer(s) have been permitted to submit their bid in the tender documents downloaded from the website, the Contract Document on award of work shall be signed only on the manual copy, as issued originally by HSCC (India) Ltd.