

**“Disposal of e-waste of old and used Computers and Computer Components” on “As is where is” basis from the HSCC office.**

## **NOTICE INVITING e-TENDER**



Corporate office  
HSCC (India) Ltd  
E-6 A, Sector-1. Noida  
Government of India Enterprise  
A Subsidiary of NBCC (India) Ltd  
Ministry of Housing & Urban Affairs  
<http://www.hsccltd.co.in/>

Tender No. HSCC/IT/2021-22/e-waste/01 dated 7<sup>th</sup> October 2021

Due date of Tender: **14 October 2021 at 02:00 p.m.**  
Opening of Price Bid: **14 October 2021 at 02:30 p.m.**

**NOTICE INVITING e-TENDER**

Online bids are invited from the eligible authorized e-waste Dismantler/ recycler by HSCC (India) Ltd. for the Disposal of e-waste of old and used Computers and Computer Components” on “As is where is” basis from the HSCC office.

Details are as follows:-

Name & description of work	Bid Security	Sale of Tender	Date of Submission & opening
Tender for “Disposal of e-waste of old and used Computers and Computer Components” on “As is where is” basis from the HSCC office.	NILL	07.10.2021 to 14.10.2021 up to 14:00 hrs	14.10.2021 up to 14:00 hrs & Opening at 14:30 hrs on 14.10.2021

The bidder would be required to register at HSCC e-tender portal <http://www.tenderwizard.in/HSCC>. The bid document is available online from 07.10.2021.

The bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities for submission of the bids.

Bidder must be registered as a Recycler / Preprocessor of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with e-Waste etc. Bids received from the firms other than so registered will be summarily rejected. Copy of registration certificate should be attached with the quotation. In case of failure to deposit such certificate the bid shall be summarily rejected.

Complete Tender Document has been made available at e-tender portal <http://www.tenderwizard.in/HSCC>.

HSCC reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever.

Prospective bidders are advised to regularly scan through HSCC e-tender portal <http://www.tenderwizard.in/HSCC> as corrigendum/amendments etc., if any, will be notified on this portal only and separate advertisement will not be made for this.

Conditional tenders and tenders not filled in figure and words are liable to be rejected. The bids shall be valid for 180 days from the last date of submission.

CGM  
HSCC (India) Ltd.

## Instructions for bidders

1. Online bids are invited for “Disposal of e-waste of old and used Computers and Computer Components” on “As is where is” basis from the HSCC office as per detailed scope of work contained in this tender.
2. All Bids are to be completed and returned in accordance with tender requirements within the tender due date as mentioned.
3. The Technical bid shall be opened first on due date and time as mentioned above. The financial bid of firms qualifying the technical bid shall be opened on same day.
4. The term “**HSCC**” wherever mentioned in the tender document refers to “**HSCC (I) Ltd.**”

HSCC would be the Seller for the tendered item.

The successful bidder will be the Purchaser.

This document is the Tender.

The Acceptance of the Order by the successful Purchaser will form the contract.

5. The bidder is expected to examine the Tender documents, including all instructions, forms, General Terms & Conditions, and other documents and to fully familiarize itself with the requirements of the bidding documents. Failure to furnish all the information required by the Bidding Documents or the submission of a bid not substantially responsive to the Bidding Documents in every respect may result in the rejection of the Bid.
6. Any bid received after the submission deadline will be declared “Late” and rejected and returned unopened to the bidder.
7. The bid submitted by the bidders should be valid for the Company’s acceptance for a period of 90 days from the date of opening of Price Bid.
8. A bid may be rejected if
  - i. If the bidder does not submit the supporting documents specified.
  - ii. The deviations from the terms mentioned in the document affects in any way the scope, quality and performance.
  - iii. Conflict of interest between the bidder and the Company is detected at any stage.

## Scope of work

“Disposal of e-waste of old and used Computers and Computer Components” on “As is where is” basis and “NO COMPLAINT” basis. Segregation / Selection of items will not be permitted.

SL. NO.	ITEM DESCRIPTION	Qty.
1.	Laptops and Tablets	49
2.	Desktops (CPU)/Server	26
3.	All in One PC	3
4.	Display units	43
5.	UPS	56
6.	CCTV Camera	21
7.	Access Points	5
8.	Printers/Scanner/Plotter	31

### NOTE:

1. **For Computer and Computer Accessories bids will be accepted only from parties registered with Central Pollution Control Board (Ministry of Environment & Forest, Government of India). The bidder has to mandatorily submit relevant certificate.**
2. The material can be inspected at HSCC office on any working day (MONDAY TO FRIDAY) between 11:30 am to 4:30 pm on prior appointment.
3. Necessary labour for shifting and loading and transportation of the IT equipment from the designated place shall be organized by the successful tenderer at their own cost and such labour shall be required to confirm to the working hours between 10:00 am to 4:00 pm
4. The bidder shall hold the Company harmless and indemnified from and against all losses during dismantling, shifting and loading of the material.
5. The E-Waste should be disposed off in accordance with the timelines laid down by the GOI guidelines currently in force. On final disposal, the vendor would be required to provide a Certificate to this effect to the HSCC within 30 days after receipt of the e-Waste.

## **General terms & conditions**

1. Submission of tender will mean that the bidder have fully understood and accepted the terms and conditions of tender. Any subsequent revision on the same will not be considered and may lead to rejection of tender.
2. The Price Bid should not contain any information other than the price. The price is to be mentioned in both Figures and words and where there is a difference between the two; rate given in words will be taken as authentic.

Price Bid should be submitted in the format given in Annexure III

3. **Acceptance of offers**

HSCC reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.

Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and HSCC at any stage.

In the event of H1 being more than one bidder, HSCC shall negotiate with all the H1 bidders.

4. **Award of Contract**

Only the **Highest Quoted (H1) bidder** shall be considered for award of the contract. The company reserve the right to reject the offers submitted by the bidders either in part of full without assigning any reasons what so ever. The decision of the company is final in this regard.

The bidder will be finalized on the basis of highest total price.

In case the H1 party fails to uplift items / equipment within the stipulated period, the company has the discretion to award the contract to H2 party. Company is not bound to give any notice / reminder to H1 party for their failure to remove / uplift items within the stipulated period.

5. **Payment Terms**

The successful bidder shall make 100% payment in advance including GST by Demand Draft / Pay Order in favour of HSCC (I) Ltd. payable at Noida before lifting the material.

6. **Completion Period and Up Lifting of Material**

On receipt of payment **along with applicable GST**, the successful bidder will be allowed to lift the material immediately. HSCC shall not be responsible for any changes/damage caused to the materials after that.

The entire up-liftment shall be carried out at HSCC office by employing sufficient labour, tools/tackles and vehicles by the tenderer at his cost. The upliftment shall be done on any working day i.e. MONDAY TO FRIDAY from 11.00 am to 4.00 pm.

7. **Relaxation of Tender Terms & Conditions**  
HSCC reserves the right to relax any of the tender conditions, if necessary, while finalizing the tender at its discretion.
8. **Addition/alteration of Tender Document**  
The Company reserves the right to add/alter terms and conditions of tender documents including cancellation of the tender at any time without assigning any reason whatsoever. The Company also reserves the right to accept/reject a tender without assigning any reasons.
9. HSCC reserves the right to hold back any item from sale.
10. Items once disposed off shall not be taken back.
11. All taxes, if any, will be borne by the bidder.

**Contact details**

HSCC (I) Ltd.  
E- 6 (A), Sector-1  
Noida – 201301

Contact Person:

Mr. Anshul Sharma  
9891700525

Email ID: [a\\_sharma@hsccltd.co.in](mailto:a_sharma@hsccltd.co.in), [it@hsccltd.co.in](mailto:it@hsccltd.co.in)

**ANNEXURE – I****CHECKLIST****TECHNICAL PACKAGE -**

S.No	Name of Document	Mode of submission
1.	Registration certificate from Central Pollution Control Board (Ministry of Environment & Forest, Government of India or State Pollution Control Board or State Governments dealing with e-Waste.	Online only
2.	Annexures I, II	
3.	Whole tender document duly signed by authorised person Stamped.	

**FINANCIAL PACKAGE -**

S.No	Name of Document	Mode of submission
1.	Digitally signed bid / Price Bid (Annexure-III)	Online only



**ANNEXURE – II****DETAILS OF VENDOR**

1	Name of the Vendor	
2	Address of Registered Office	
3	Contact Person	
4	Contact Number	
5	Email ID	
6	Bank Name / Branch	
7	Address of banker	
8	IFSC Code	
9	MICR Code	
10	Account Number	
11	PAN Number	
12	GSTIN Registration Number	

**ANNEXURE – III****PRICE BID**  
(To be filled by Bidder)

SN	ITEM DESCRIPTION	BASIC VALUE	GST	Total Incl. GST
		(Rs.)	Rs.	Rs.
1	<b>Old and used Computers and Computer Components as per list enclosed in scope of work</b>			

Amount in Words:

**NOTE:**

- (1) BASIC RATES QUOTED SHOULD BE EXCLUSIVE OF GST AND OTHER CHARGES, GST SHOULD BE QUOTED EXTRA.**
- (2) ANY OVERWRITING / CORRECTIONS IN THE OFFER WITHOUT FULL SIGNATURE WILL NOT BE ACCEPTED**
- (3) IN CASE OF MISMATCH IN THE QUOTED RATES IN FIGURES AND WORDS, AMOUNT IN WORDS SHALL BE CONSIDERED.**

I / We have studied the Tender documents in full along with all Annexures carefully and have quoted our rates in accordance with the Terms and Conditions and General Conditions as laid down in the tender documents.

<b>Company Seal</b>	<b>Signature</b>	
	<b>Name</b>	
	<b>Designation</b>	
	<b>Company</b>	
	<b>Date</b>	